Support	The NYC H+H Enterprise Service desk is available 24/7. Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org with a detailed description of the issue and your contact information				
	Intended Audience	Description	Session(s)	Link	
bEx	For all end-users documenting in H2O/Epic	This Virtual at the Elbow; VATE, WebEx support line is for any H2O; Epic, end-user with a question in the use of the Epic application. Connect with a resource that will document your concern, take your contact	Daily	Link:	
Elbow We	NYC HEALTH+ HOSPITALS H ₂ O	information and connect you with an H2O training team member to assist you.	9 am to 7 pm	https://hhc.webex.com/hhc/j.php?MTID=m461979585ac33597c0d7b7a8f3464c3b Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 472 485 055#	
Virtual at the Elbow WebEx Support Line				The NYC H+H Enterprise Service desk is available 24/7 Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org with a detailed description of the issue and contact information	
AMBULATORY PROVIDER COVID-19 TESTING WORKFLOW	***New Webex Session*** MD, NP & PAs that will provide staffing at NYCH+H's COVID-19 testing & tracing sites	Learn how to find patients in Epic, place COVID-19 lab orders and write notes using the express lane workflow & tools in Epic. Tip sheet: https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20Sheets/Provider/Ambulatory%20(Outptient)/Tip%20Sheet%20Ambulatory%20Completing%20COVID-19%20Testing%20Visits%20v1%205-27-20%20Providers.pdf	Weekday 2 sessions 9:30 am & 2 pm	https://hhc.webex.com/hhc/j.php?MTID=m3ccc84f01910b4d350fa902b698b632f Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 475 859 635#	
AMBULATORY RN & Lab Tech COVID-19 TESTING WORKFLOW	***New Webex Session*** RNs, LPNs & Lab Techs that will provide staffing at NYCH+H's COVID-19 testing & tracing sites	Learn how to manage COVID-19 specimen collections in Epic COVID19 Lab Test Specimen Collection Tip Sheet https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20Sheets/ Nurse/Ambulatory%20(Outpatient)/Tip%20Sheet%20Ambulatory%20CO VID19%20Lab%20Test%20Specimen%20Collection%20v1%205-27- 20%20Nurses%20Lab%20Techs.pdf	Weekday 2 sessions 10:30 am & 3 pm	https://hhc.webex.com/hhc/j.php?MTID=m54349adc8b9b3660daaf220391920f0a Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 474 203 777#	

	***New Webex	Learn how to register, schedule and check patients for DOHMH	Monday	Link:		
∞	Session***		to			
ing ing			Friday	https://hhc.webex.com/hhc/j.php?MTID=mae601ee2e9e38e8f5252a8fca0b39cfc		
npa	DOHMH Training &					
Scho	Practice - Cadence		11 am	Audio: call in number: 1-844-621-3956 United States Toll Free		
AH S	Scheduling &		11 0111	Meeting number (access code): 160 903 5668#		
DOHMH Scheduling Registration	Registration					
S	***New Webex	Learn how to register, schedule and check patients in from the DAR;		Link:		
tion /ID- Site	Session***	Department Appointment Report, patients at NYCH+H COVID-19 testing	Monday			
Out-patient Registration & Scheduling for COVID-19 NYCH+H TESTING Sites	Any end-user that will be registering patients at	sites	to Friday	https://hhc.webex.com/hhc/j.php?MTID=mfe9fca27dce7bbe0bc7ec3d0b68afe62		
t Re ng fo TES	NYCH+H's COVID-19		2 pm	Audio: call in number: 1-844-621-3956 United States Toll Free		
T I I I	testing & tracing sites		2 μπ	Meeting number (access code): 160 635 7053#		
pat hed YCF						
Dut- & Sc .9 N						
7 % 7	Any Role – New to EPIC user	This is a general overview of EPIC for any user. It will go over how to log	Monday	Link.		
	Ally Role – New to EPIC user	in, how to navigate hyperspace, patient look –up etc.	to	Link:		
\ \ -	Epic	and the state of t	Friday	https://hhc.webex.com/hhc/j.php?MTID=mcb4a3f02898b397154d39c15d25f45c6		
All Staff			10 am & 2 pm	Audio: call in number: 1-844-621-3956 United States Toll Free		
₩				Meeting number (access code): 479 905 023#		
**	******Note the Change in Start Time***** Sustainable Training Classes abbreviated in length due to the COVID-19 Crisis*****Note the Change in Start Time******					
	Medical ED MDs, PAs, NPs,	Learn how to track the patient throughout their ED stay using the ED	Tuesday	Link:		
	Residents, Medical ED	Track Board, ED Manager, colors, and icons. You will cover patient				
Provider	Physician Directors/Supervisors	tracking tools, chart review, note writing, order entry, and dispositioning a patient.	August 11, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=tfd688b93e4c92d112b8562a42802fcf4		
ED			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 188 9164#		
ASAP				The carried (decess code). 100 100 5104#		

	Outpatient Providers	Learn the basics of navigating Hyperspace, documenting office visits	Tuesday	Link:
Ambulatory Provider	including NPs, Residents & PAs in non-OB/GYN, non-psych and non-surgical specialties, Scribes	including documenting patient history and assessments, placing orders such as medications, immunizations and labs, writing progress notes, and patient instructions, and placing orders for patients that need to be admitted to hospital. You will also discover how to document an inoffice procedure, how to document medications administered during a clinic visit and how to document clinic-collected specimens. You will learn how to capture charges for office visits and procedures performed during an office visit.	August 11, 2020 9 am	https://hhc.webex.com/hhc/k2/j.php?MTID=tfad5e0bfc2c21df36392700fadbe8f02 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 637 0535#
Ambulatory BH Provider	All clinicians, with the exception of nurses and PCAs, who work in an outpatient behavioral health department Care Managers	Learn how to complete documentation for a Behavioral Health office visit, how to review and document important patient medical and psych history. We will also explore the different Behavioral Health assessment and tools (such as CSSRS, CAGE-10, FAGERSTROM, etc.) available to you in the system. The class reviews the available behavioral health note templates and how to use them, as well as how to document and update treatment and safety plans. You will also learn how to place medication, lab and procedure orders. The class also reviews how to document in the Blue Book for Chemical Dependency intake, assessments and follow-up. Additionally, you will learn how to capture charges for different types of offices visits and assessment. This course covers patient lists management, running reports, chart review, flowsheet documentation, care plans, patient education and writing a note. This course also includes post – discharge follow up	Tuesday August 11, 2020 9 am Tuesday	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=t43a0adee0be880dcda66b482d6d46179 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 744 8529# Link:
ClinDoc Inpatient Unit ClinDoc Care Manager	Inpatient Unit Clerks	This course covers patient movement within the facility, review patient information, scheduling an appointment document scanning and printing.	August 11, 2020 9 am Tuesday August 11, 2020 1 pm	https://hhc.webex.com/hhc/k2/j.php?MTID=t4586c671233052b033c766c1cfe00e0f Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 872 0065# Link: https://hhc.webex.com/hhc/k2/j.php?MTID=t7cbc578bb3af1cf7aff6afaeda656a68 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 871 5803#

Physical Therapist,	This course covers patient list management, chart review, assessment	Tuesday	Link:
Occupational Therapist, Speech Language Therapist, Audiologists	documentation, care plans, patient education, team conference notes and filing charges	August 11, 2020 9 am	https://hhc.webex.com/hhc/k2/j.php?MTID=t51c98c23958af21f05136946e7ebfe3c Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 954 3504#
Inpatient PCA's, PCT's,	This course covers patient list management, flowsheet documentation	Tuesday	Link:
CNA's, Techs or BHA's	and work list tasks.	August 11, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t3d1e3c2471baeee48d35a0977636b790
		9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 141 5227#
Rehab Psychologist,	This course covers patient lists management, chart review, flowsheet	Tuesday	Link:
Creative Art Therapists, Rehab Social Worker, Addiction Counselors	documentation, care plans, patient education and how to write notes	August 11, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t22a3ad5596981383e06df213024f74a9
		9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 969 6759#
Invasive & Non-Invasive RN	This course will orient cardiology nurses to documentation tools utilized	Tuesday	Link:
	tools used for cases performed in the cardiac cath lab. Users will learn how to document a pre-procedure phone call, document pre and post-	August 11, 2020	https://hhc.webex.com/hhc/j.php?MTID=mca84387a77548a3bcd31da49fc02f479
	procedure information, and create the procedure log for invasive procedures.	9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 867 2295#
This course is designed for	Learn about creating and fulfilling release requests. Work queues will be	Tuesday	Link:
staff that manage correspondence for release	•	August 11,	Vendor
of information.	correspondence purposes.	2020	https://hhc.webex.com/hhc/j.php?MTID=mde6efa36973224f1edb9626bf2c4a063
		9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 433 3316#
	Occupational Therapist, Speech Language Therapist, Audiologists Inpatient PCA's, PCT's, CNA's, Techs or BHA's Rehab Psychologist, Creative Art Therapists, Rehab Social Worker, Addiction Counselors Invasive & Non-Invasive RN This course is designed for staff that manage correspondence for release	Occupational Therapist, Speech Language Therapist, Audiologists Inpatient PCA's, PCT's, CNA's, Techs or BHA's Rehab Psychologist, Creative Art Therapists, Rehab Social Worker, Addiction Counselors This course covers patient lists management, chart review, flowsheet documentation, care plans, patient education and how to write notes documentation, care plans, patient education and how to write notes This course will orient cardiology nurses to documentation tools utilized for diagnostic exams performed with or without sedation, as well as the tools used for cases performed with or without sedation, as well as the tools used for cases performed in the cardiac cath lab. Users will learn how to document a pre-procedure phone call, document pre and post-procedure information, and create the procedure log for invasive procedures. This course is designed for staff that manage correspondence for release Learn about creating and fulfilling release requests. Work queues will be introduced for releases that have placed on hold for follow up. Students will also learn how to use the letter functionality in Epic for	Occupational Therapist, Speech Language Therapist, Audiologists Inpatient PCA's, PCT's, CNA's, Techs or BHA's Rehab Psychologist, Creative Art Therapists, Rehab Social Worker, Addiction Counselors Invasive & Non-Invasive RN tools used for cases performed with or without sedation, as well as the tools used for cases performed with or without sedation, as well as the tools used for cases performed in the cardiac cath lab. Users will learn how to document a pre-procedure phone call, document pre and post-procedure information, and create the procedure log for invasive procedures. Tis course is designed for staff that manage correspondence for release of information. Caudiologists This course plans, patient education, team conference notes and filling charges August 11, 2020 9 am Tuesday August 11, 2020 9 am Tuesday August 11, 2020 9 am Tuesday Tuesday Tuesday August 11, 2020 2020 Tuesday Tuesday

	MD, DO, NP, PA	Learn how to complete office visit documentation. We will also work	Tuesday	Link:
Orders Inpatient Provider		through a nurse-only visit, document immunization administration, and document clinic-administered medications using the MAR. We will learn how to document patient education, and explore the internal messaging system used within Epic, In Basket	August 11, 2020 9 am	https://hhc.webex.com/hhc/j.php?MTID=me74cfa348a57d79a2bc411af0fbace72 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 472 753 844#
		Sessions Available C	n Demand	
lephone	For any staff that will be calling patients with COVID- 19 test results	This session is for any staff that will call patient's COVID-19 test results. This session will show the end-user how to look a patient up, document the telephone encounter	Available any time	Link:
Ambulatory Telephone Encounter	+		Click the link to launch the E-learning	https://eits.it.training.nychhc.org/epic/amb_telephone_encounters
Documenting Ambulatory Tele- visits	Ambulatory Providers that will evaluate patients via the telephone	This session is for the ambulatory provider that will evaluate a patient. This will review finding your patient, documenting reason for visit and notes and treatment decisions	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_document_televisit
		PeopleSoft ELM Class Offerings: The below offe	rings are ava	ailable via PeopleSoft ELM
Cadence Scheduler	Local Training Coordinators can enroll end-users in need of out-patient scheduling & registration access	This course goes over registering patients, scheduling for the outpatient/clinic areas:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICCADACC2020
Grand Central ED Registrar	Local Training Coordinators can enroll end-users in need of ED Registrar access	This course reviews registering patients in the ED as the ED registrar	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICGCACCELEARNING

Float RN	Local Training Coordinators can enroll the RN being floated to an Inpatient Unit	Approximately 15 minutes long. This course goes over basic documentation skills in the inpatient units:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICIPRNACC2020
Float RN	Local Training Coordinators can enroll the RN being floated to an ED	Approximately 30 minutes long. This course goes over ED Track board, Triage, Navigators and basic documentation requirements in the ED	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICIPTOEDRNWEBEX
Float RN	Local Training Coordinators can enroll the RN being floated to an ICU	Approximately 15 minutes long. This course goes over ICU flowsheets, device Integration, Navigators and basic documentation skills in the ICU	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICACCICURN2020