Support	The NYC H+H Enterprise Service desk is available 24/7. Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org with a detailed description of the issue and your contact information				
	Intended Audience	Description	Session(s)	Link	
bEx	For all end-users documenting in H2O/Epic	This Virtual at the Elbow; VATE, WebEx support line is for any H2O; Epic, end-user with a question in the use of the Epic application. Connect with a resource that will document your concern, take your contact	Daily	Link:	
Virtual at the Elbow WebEx Support Line	HOSPITALS H2O	information and connect you with an H2O training team member to assist you.	9 am to 7 pm	https://hhc.webex.com/hhc/j.php?MTID=m461979585ac33597c0d7b7a8f3464c3b Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 472 485 055#	
Virtual at th Support Lin				The NYC H+H Enterprise Service desk is available 24/7 Call: 877-934-8442 or Email <u>EnterpriseServiceDesk@nychhc.org</u> with a detailed description of the issue and contact information	
AMBULATORY PROVIDER COVID-19 TESTING WORKFLOW	***New Webex Session*** MD, NP & PAs that will provide staffing at NYCH+H's COVID-19 testing & tracing sites	Learn how to find patients in Epic, place COVID-19 lab orders and write notes using the express lane workflow & tools in Epic. Tip sheet: <u>https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20Sheets/</u> <u>Provider/Ambulatory%20(Outptient)/Tip%20Sheet%20Ambulatory%20C</u> <u>ompleting%20COVID-19%20Testing%20Visits%20v1%205-27-</u> <u>20%20Providers.pdf</u>	Thursday 9:30 am	Link: <u>https://hhc.webex.com/hhc/j.php?MTID=m3ccc84f01910b4d350fa902b698b632f</u> Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 475 859 635#	
AMBULATORY RN & Lab Tech COVID-19 TESTING WORKFLOW	***New Webex Session*** RNs, LPNs & Lab Techs that will provide staffing at NYCH+H's COVID-19 testing & tracing sites	Learn how to manage COVID-19 specimen collections in Epic COVID19 Lab Test Specimen Collection Tip Sheet <u>https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20Sheets/</u> <u>Nurse/Ambulatory%20(Outpatient)/Tip%20Sheet%20Ambulatory%20CO</u> <u>VID19%20Lab%20Test%20Specimen%20Collection%20v1%205-27-</u> <u>20%20Nurses%20Lab%20Techs.pdf</u>	Thursday 10:30 am	Link: https://hhc.webex.com/hhc/j.php?MTID=m54349adc8b9b3660daaf220391920f0a Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 474 203 777#	

DOHMH Scheduling & Registration	***New Webex Session***	Learn how to register, schedule and check patients for DOHMH	Monday to Friday	Link: https://hhc.webex.com/hhc/j.php?MTID=mae601ee2e9e38e8f5252a8fca0b39cfc
	DOHMH Training & Practice - Cadence Scheduling & Registration		11 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 903 5668#
ation VID- S Sites	***New Webex Session*** Any end-user that will be	Learn how to register, schedule and check patients in from the DAR; Department Appointment Report, patients at NYCH+H COVID-19 testing sites	Thursday	
Registra g for CO TESTING	registering patients at NYCH+H's COVID-19		2 pm	https://hhc.webex.com/hhc/j.php?MTID=m6ee7df4ca24ca5bea0c61c1a50c186df
Out-patient Registration & Scheduling for COVID- 19 NYCH+H TESTING Sites	testing & tracing sites			Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 189 0858#
	Any Role – New to EPIC user	This is a general overview of EPIC for any user. It will go over how to log in, how to navigate hyperspace, patient look –up etc.	Thursday	Link:
All Staff	Epic		10 am	https://hhc.webex.com/hhc/j.php?MTID=mcb4a3f02898b397154d39c15d25f45c6 Audio: call in number: 1-844-621-3956 United States Toll Free
	****Note the Change in S	Start Time****** Sustainable Training Classes abbreviated in I	ength due to	Meeting number (access code): 479 905 023# the COVID-19 Crisis*****Note the Change in Start Time*****
	Medical ED Clerks, Psych ED	Learn how to arrive/mini-reg a patient, review the patient tracking tools,	Thursday	Link:
Clerk	Clerks	events narrator, consult tracking, transport requests, and schedule follow-up appointments	August 27, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=tc851bc3ed8a324be0c6e77873e51a20f
ASAP ED CI			1 pm	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 791 5283 #

	Medical ED RNs, LPNs, ED	In this course, you will explore blood administration, documenting a	Thursday	Link:
Jurse 200	Nurse Managers, Associate Directors of ED Nursing, Medical Directors of ED Nursing	code/trauma patient, results review, as well as dispositioning the patient.	August 27, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=tb796a62e9fd0de74411f8697af1615c0
ASAP ED Nurse 200	Nursing		9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 989 9049#
	Psych ED/CPEP Techs, PCAs, PCTs, CNAs, MAs	Learn how to track patients through common Psych ED workflows. This course includes patient tracking tools, documenting patient belongings	Thursday	Link:
) Tech		and assessments using the tech narrator, specimen collection, notes.	August 27, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t30c5cdd0cc307530e1e11bfbe298b72f
ASAP ED Tech			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 213 1227#
	OUTPATIENT Social Workers, Dietitians,	Learn how to review patient information using Chart Review, how to open a patient encounter from the outpatient schedule (including	Thursday	Link:
ncillary	Audiologists, HIV Counselors, Genetic	encounters scheduled to another provider or resource), how to view important historical information from within a patient encounter, how	August 27, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=ta010907256af14013c3649ecba1af824
Ambulatory Ancillary Provider	Counselors, Speech Language Pathologists, Health Educators and Nutritionists	to view and update the Problem List, how to add and associate a visit diagnoses, how to write a note using SmartTools, and how to document and associate charges.	9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 312 6791#
	Managers and Supervisors	Learn how to find reports, run reports and create reports. Users will also learn how to edit a provider's schedule and Maintain Accurate	Thursday	Link:
or/Mana		Appointment Statics using EOD processing. Dashboards will be explored and we will take a closer look at Patient and Claim Edit Workqueues.	August 27, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=tf210abceb6bceefe6f51e062679878b1
Cadence Supervisor/Manager			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code):172 119 1465#
	Template Builders	Learn how to create and edit a Template for a provider or resource, as well as make changes to a template over time, make a change for a	Thursday	Link:
Cadence Template Manager		single day and how to edit slots.	August 27, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t15c52fcfb1f6e85e54c432a4d5358ad3
Cadence Manager			1 pm	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 562 2123#

	Behavioral Health Nurses,	This course covers how to manage your patient lists, review the chart,	Thursday	Link:
ClinDoc Inpatient BH Nurse	Detox Nurses	document in flowsheets, medication administration, care plans and patient education.	August 27, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t7c800e80c6334193a74b21b84f020267
ClinDoo BH Nur			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 169 2027#
	Various Inpatient	This class is for any Manager who needs to use, access and run reports.	Thursday	Link:
ClinDoc Manager Reporting Work Bench	Managers, QI Staff	Students learn how to effectively use their Dashboard and find/access/run reports. Reporting Workbench, one of Epic's reporting tools, is taught and students learn how to run their own reports from	August 27, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=tb581a146f5db853a425cb527314409ad
ClinDo Report Bench		Reporting Workbench	1 pm	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 711 7099#
	Administrators and any	This course covers patient lists management, chart review and	Thursday	Link:
ClinDoc Inpatient Ancillary with Notes	other roles that need to access a patient's chart and write a note	writing notes.	August 27, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t319110713111067801615022ed5c52ee
ClinDoo Ancillar Notes			1 pm	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 158 9155#
	HB Insurance Follow-Up	Learn how to access accounts to follow up on outstanding insurance	Thursday	Link:
lling Follow-U	employees and Supervisors/Managers; All Home Health Billing Staff	balances, resolve denials and payment variances, and resolve insurance credit balances.	August 27, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t4e09a2f00412a8e3d6fa1333c31a99c7
Hospital Billing Insurance Follow-Up	and Supervisors/Managers		9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 184 9348#
	This course is for Amb/Surg	Learn basics of navigating in Epic., how to find patients, document a PAT	Thursday	Link:
OpTime Pre-Op RN	pre-operative and PAT nurses.	visit, pre-op phone calls, inserting and assessing lines, vitals, viewing and acting on orders, and pre-op verification.	, August 27, 2020	https://hhc.webex.com/hhc/j.php?MTID=mb0e587647b557e8061bc95e64e71173d
OpTim			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 180 3719#

	PACU RNs, or any nurse	This course covers the basics of PACU and Phase II documentation	Thursday	Link:		
OpTime Post-Op RN	floating to PACU.	including: patient Education, MAR documentation, discharge, and post- op call workflows.	August 27, 2020	https://hhc.webex.com/hhc/j.php?MTID=mc5225490f106f0b6e4eb7a6663f19c34		
OpTime RN			1 pm	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 626 7473#		
	Technologists within the	Learn processes that begin with transcribing and scheduling imaging	Thursday	Link:		
t ologist	Radiology/EEG/EMG/PFT/SI eep study departments	exam orders, and for documenting the details of an imaging exam at the beginning and end of the exam. Activities will include the use of the Technologist Work List, Snapboard, and Ancillary Orders to facilitate	August 27, 2020	https://hhc.webex.com/hhc/j.php?MTID=m3887e0f84372bd885fe0cac964ba3abf		
Radiant Technologist		these processes.	9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 365 0230#		
		Sessions Available C	n Demand			
one	For any staff that will be calling patients with COVID-	This session is for any staff that will call patient's COVID-19 test results. This session will show the end-user how to look a patient up, document	Available any	Link:		
bhg	19 test results	the telephone encounter	time			
Ambulatory Telephone Encounter	(F)		Click the link	https://eits.it.training.nychhc.org/epic/amb_telephone_encounters		
mbulat			to launch the			
ĒA			E-learning			
<u> </u>	Ambulatory Providers that will evaluate patients via	This session is for the ambulatory provider that will evaluate a patient. This will review finding your patient, documenting reason for visit and	Available any	Link:		
ing ry Te	the telephone	notes and treatment decisions	time Click the link	https://eits.it.training.nychhc.org/epic/amb_document_televisit		
ment ulatoi			to launch the			
Documenting Ambulatory Tele- visits			E-learning			
	PeopleSoft ELM Class Offerings: The below offerings are available via PeopleSoft ELM					
	Local Training Coordinators	This course goes over registering patients, scheduling for the out-		PeopleSoft ELM Course Code: HHCEPICCADACC2020		
uler	can enroll end-users in need	patient/clinic areas:	On Demand			
Cadence Scheduler	of out-patient scheduling & registration access		via PeopleSoft ELM			

	Local Training Coordinators	This course reviews registering patients in the ED as the ED registrar		PeopleSoft ELM Course Code: HHCEPICGCACCELEARNING
Grand Central ED Registrar	can enroll end-users in need		On Demand	
d tral	of ED Registrar access		via	
ran enti egis	_		PeopleSoft	
ច្រីឌ័			ELM	
	Local Training Coordinators	Approximately 15 minutes long.		PeopleSoft ELM Course Code: HHCEPICIPRNACC2020
-	can enroll the RN being	This course goes over basic documentation skills in the inpatient units:	On Demand	
RN	floated to an Inpatient Unit		via	
Float			PeopleSoft	
Ē			ELM	
	Local Training Coordinators	Approximately 30 minutes long. This course goes over ED Track board,		PeopleSoft ELM Course Code: HHCEPICIPTOEDRNWEBEX
	can enroll the RN being	Triage, Navigators and basic documentation requirements in the ED	On Demand	
z	floated to an ED		via	
t RN			PeopleSoft	
Float			ELM	
<u> </u>				
	Local Training Coordinators	Approximately 15 minutes long.		PeopleSoft ELM Course Code: HHCEPICACCICURN2020
	can enroll the RN being	This course goes over ICU flowsheets, device Integration, Navigators and	On Demand	
R N	floated to an ICU	basic documentation skills in the ICU	via	
it R			PeopleSoft	
Float			ELM	
ш.				