Support	The NYC H+H Enterprise	Service desk is available 24/7. Call: 877-934-8442 or Email <u>Enterprise</u>	eServiceDesk@n	<u>ychhc.org</u> with a detailed description of the issue and your contact information
	Intended Audience	Description	Session(s)	Link
ebEx	For all end-users documenting in H2O/Epic	This Virtual at the Elbow; VATE, WebEx support line is for any H2O; Epic, end-user with a question in the use of the Epic application. Connect with a resource that will document your concern, take your contact	Daily	Link:
Virtual at the Elbow WebEx Support Line	HEALTH+ HOSPITALS H <sub>2</sub> O	information and connect you with an H2O training team member to assist you.	9 am to 7 pm	https://hhc.webex.com/hhc/j.php?MTID=m461979585ac33597c0d7b7a8f3464c3b Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 472 485 055# The NYC H+H Enterprise Service desk is available 24/7 Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org
AMBULATORY Vi PROVIDER COVID-19 Su TESTING WORKFLOW	***New Webex Session*** MD, NP & PAs that will provide staffing at NYCH+H's COVID-19 testing & tracing sites	Learn how to find patients in Epic, place COVID-19 lab orders and write notes using the express lane workflow & tools in Epic. <b>Tip sheet:</b> <u>https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20Sheets/</u> <u>Provider/Ambulatory%20(Outptient)/Tip%20Sheet%20Ambulatory%20C</u> <u>ompleting%20COVID-19%20Testing%20Visits%20v1%205-27-</u> <u>20%20Providers.pdf</u>	Weekday 2 sessions 9:30 am & 2 pm	with a detailed description of the issue and contact information Link: <a href="https://hhc.webex.com/hhc/i.php?MTID=m3ccc84f01910b4d350fa902b698b632f">https://hhc.webex.com/hhc/i.php?MTID=m3ccc84f01910b4d350fa902b698b632f</a> Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 475 859 635#
AMBULATORY RN & Lab Tech COVID-19 TESTING WORKFLOW	***New Webex Session*** RNs, LPNs & Lab Techs that will provide staffing at NYCH+H's COVID-19 testing & tracing sites	Learn how to manage COVID-19 specimen collections in Epic <b>COVID19 Lab Test Specimen Collection Tip Sheet</b> <u>https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20Sheets/</u> <u>Nurse/Ambulatory%20(Outpatient)/Tip%20Sheet%20Ambulatory%20CO</u> <u>VID19%20Lab%20Test%20Specimen%20Collection%20v1%205-27-</u> <u>20%20Nurses%20Lab%20Techs.pdf</u>	Weekday 2 sessions 10:30 am & 3 pm	Link: https://hhc.webex.com/hhc/i.php?MTID=m54349adc8b9b3660daaf220391920f0a Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 474 203 777#

	de de de se se se se					
<u>ත</u> භ	***New Webex	Learn how to register, schedule and check patients for DOHMH	Tuesday	Link:		
i <u>i</u>	Session***					
adu	DOHMH Scheduling &		August 4, 2020	https://hhc.webex.com/hhc/j.php?MTID=m479e247eb98aeccb351c529d6d1ef13a		
o ch	Registration		11			
H S ati			11 am			
HM istr				Audio: call in number: 1-844-621-3956 United States Toll Free		
DOHMH Scheduling Registration				Meeting number (access code): 160 457 8828#		
	***New Webex	Learn how to register, schedule and check patients in from the DAR;		Link:		
tes	Session***	Department Appointment Report, patients at NYCH+H COVID-19 testing	Monday			
atio VII 3 Si	Any end-user that will be	sites	to	https://hhc.webex.com/hhc/j.php?MTID=mfe9fca27dce7bbe0bc7ec3d0b68afe62		
Str INC	registering patients at		Friday	https://mc.webex.com/mc/j.php?winD=me9ica2/dce/bbe0bc/ec3d0b68are62		
for EST	NYCH+H's COVID-19					
H T B			2 pm	Audio: call in number: 1-844-621-3956 United States Toll Free		
dul H+I	testing & tracing sites			Meeting number (access code): 160 635 7053#		
Pa IYC						
Out-patient Registration & Scheduling for COVID- 19 NYCH+H TESTING Sites						
100						
	Any Role – New to EPIC user	This is a general overview of EPIC for any user. It will go over how to log	Monday	Link:		
		in, how to navigate hyperspace, patient look –up etc.	to			
	Еріс		Friday	https://hhc.webex.com/hhc/j.php?MTID=mcb4a3f02898b397154d39c15d25f45c6		
All Staff			10 am 8 2 nm			
II S			10 am & 2 pm	Audio: call in number: 1-844-621-3956 United States Toll Free		
				Meeting number (access code): 479 905 023#		
*	******Note the Change in Start Time****** Sustainable Training Classes abbreviated in length due to the COVID-19 Crisis*****Note the Change in Start Time*****					
	Medical ED MDs, PAs, NPs,	Learn how to track the patient throughout their ED stay using the ED	Tuesday	Link:		
	Residents, Medical ED	Track Board, ED Manager, colors, and icons. You will cover patient				
der	Physician	tracking tools, chart review, note writing, order entry, and dispositioning	August 4, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t29456912e5247150f9c39a5d918ab7be		
Provider	Directors/Supervisors	a patient.				
			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free		
ED				Meeting number (access code): 160 188 9164 #		
SAP				<b>3</b> ,		
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ASAP ED Psych/CPEP Provider	ED Psych/CPEP MDs, PAs, NPs, Residents, Psych ED/CPEP Physician Directors/Supervisors	In this course, you will learn how to track the patient throughout their psychiatric stay using the ED Track Board, ED Manager, colors, and icons. You will cover patient tracking tools, chart review, note writing, order entry, and dispositioning a patient	Tuesday August 4, 2020 9 am	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=t1e8d44d64b8fca64771702dd06682f7d Audio: call in number: 1-844-621-3956 United States Toll Free
Ambulatory Provider ASA Prov	Outpatient Providers including NPs, Residents & PAs in non-OB/GYN, non- psych and non-surgical specialties, Scribes	Learn the basics of navigating Hyperspace, documenting office visits including documenting patient history and assessments, placing orders such as medications, immunizations and labs, writing progress notes, and patient instructions, and placing orders for patients that need to be admitted to hospital. You will also discover how to document an in- office procedure, how to document medications administered during a clinic visit and how to document clinic-collected specimens. You will learn how to capture charges for office visits and procedures performed during an office visit.	Tuesday August 4, 2020 9 am	Meeting number (access code): 160 700 5567# Link: <u>https://hhc.webex.com/hhc/k2/j.php?MTID=te9d70713ff9d5907e7dbb7f80bee424c</u> Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 637 0535#
Ambulatory BH Provider A	All clinicians, with the exception of nurses and PCAs, who work in an outpatient behavioral health department	Learn how to complete documentation for a Behavioral Health office visit, how to review and document important patient medical and psych history. We will also explore the different Behavioral Health assessment and tools (such as CSSRS, CAGE-10, FAGERSTROM, etc.) available to you in the system. The class reviews the available behavioral health note templates and how to use them, as well as how to document and update treatment and safety plans. You will also learn how to place medication, lab and procedure orders. The class also reviews how to document in the Blue Book for Chemical Dependency intake, assessments and follow-up. Additionally, you will learn how to capture charges for different types of offices visits and assessment.	Tuesday August 4, 2020 9 am	Link: <u>https://hhc.webex.com/hhc/k2/j.php?MTID=tdeb708094a4336eb6987548dbb0254b5</u> Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 744 8529#
ClinDoc Care Manager	Care Managers	This course covers patient lists management, running reports, chart review, flowsheet documentation, care plans, patient education and writing a note. This course also includes post – discharge follow up documentation	Tuesday August 4, 2020 9 am	Link: <u>https://hhc.webex.com/hhc/k2/j.php?MTID=te2edf3a93b7db612d7ae70be0e58d5a1</u> Require registration to get access code.

nit	Inpatient Unit Clerks	This course covers patient movement within the facility, review patient information, scheduling an appointment document scanning and	Tuesday	Link:
ent UI		printing.	August 4, 2020	https://hhc.webex.com/hhc/j.php?MTID=m0a634bc85b85661d3e8e885dd6a185d8
ClinDoc Inpatient Unit Clerk			1 pm	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 804 1512#
	Physical Therapist, Occupational Therapist,	This course covers patient list management, chart review, assessment documentation, care plans, patient education, team conference notes	Tuesday	Link:
Therap	Speech Language Therapist, Audiologists	and filing charges	August 4, 2020	https://hhc.webex.com/hhc/j.php?MTID=m5b91b9636b661b1b933904a1430ee26e
ClinDoc Therapist			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 505 7850#
	Inpatient PCA's, PCT's, CNA's, Techs or BHA's	This course covers patient list management, flowsheet documentation and work list tasks.	Tuesday	Link:
atient			August 4, 2020	https://hhc.webex.com/hhc/j.php?MTID=m280868e9d69d6059c8df8c56597c4266
ClinDoc Inpatient PCA/CNA			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 505 6299#
ary I	Rehab Psychologist, Creative Art Therapists,	This course covers patient lists management, chart review, flowsheet documentation, care plans, patient education and how to write notes	Tuesday	Link:
Inpatie / Ancill	Rehab Social Worker, Addiction Counselors	documentation, care plans, patient caddation and now to write notes	August 4, 2020	https://hhc.webex.com/hhc/j.php?MTID=m79e95a893281e3e1ce266aa62cba66ac
ClinDoc Inpatient Specialty Ancillary			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 352 3611#
	Invasive & Non-Invasive RN	This course will orient cardiology nurses to documentation tools utilized for diagnostic exams performed with or without sedation, as well as the	Tuesday	Link:
Cupid Nurse/Documenter Invasive & Non- nvasive		tools used for cases performed in the cardiac cath lab. Users will learn how to document a pre-procedure phone call, document pre and post-	August 4, 2020	https://hhc.webex.com/hhc/j.php?MTID=me2964a863e2e46003791d27892201b1b
d e/Do sive {		procedure information, and create the procedure log for invasive procedures.	9 am	
Cupid Nurse/D (Invasive Invasive				Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 421 3015#

X	This course is designed for	Learn about creating and fulfilling release requests. Work queues will be	Tuesday	Link:
HIM Identity Release of Information Clerk	staff that manage correspondence for release of information.	introduced for releases that have placed on hold for follow up. Students will also learn how to use the letter functionality in Epic for correspondence purposes.	August 4, 2020 9 am	https://hhc.webex.com/hhc/j.php?MTID=m8570ab87af8e2e26bfa85b01574bec5c Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 781 3972#
OpTime GI Endo RN F	All RNs working in Endo	This is a comprehensive course covering the basics of navigating Epic while following a complete GI patient workflow. These topics include pre, intra and post-procedure.	Tuesday August 4, 2020 9 am	Link: <u>https://hhc.webex.com/hhc/j.php?MTID=md3acea01122041d996963915f65a8d93</u> Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 587 2892#
Orders Inpatient Provider	MD, DO, NP, PA	Learn how to complete office visit documentation. We will also work through a nurse-only visit, document immunization administration, and document clinic-administered medications using the MAR. We will learn how to document patient education, and explore the internal messaging system used within Epic, In Basket	Tuesday August 4, 2020 9 am	Link: <u>https://hhc.webex.com/hhc/j.php?MTID=me74cfa348a57d79a2bc411af0fbace72</u> Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 472 753 844#
Radiant Manager P	Supervisors, Managers, and Directors in Radiology/EEG/EMG/PFT /Sleep study departments	Learn how to successfully navigate through the application to assist them in performing their daily tasks. Managers will be introduced to reporting tools that will assist them in monitoring workflows and department efficiencies, as well as application tools to assist with correcting documentation errors, resolving incomplete work, reporting and customizing the application to optimize its functionality. The Manager course will also cover Scheduling Templates, and Managers will learn to create, edit, and manage the schedules for their rooms, modalities and resources.	Tuesday August 4, 2020 9 am	Link: https://hhc.webex.com/hhc/j.php?MTID=m7ee0031ef90386470a89f8cec705560c Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 673 1005#
		Sessions Available C	n Demand	

Ambulatory Telephone Encounter	For any staff that will be calling patients with COVID- 19 test results	This session is for any staff that will call patient's COVID-19 test results. This session will show the end-user how to look a patient up, document the telephone encounter	Available any time	Link:
tory Tel ter	+		Click the link	https://eits.it.training.nychhc.org/epic/amb_telephone_encounters
Ambula Encoun			to launch the E-learning	
	Ambulatory Providers that	This session is for the ambulatory provider that will evaluate a patient.	Ausilahla anu	Link:
nting ory Tele	will evaluate patients via the telephone	This will review finding your patient, documenting reason for visit and notes and treatment decisions	Available any time Click the link	https://eits.it.training.nychhc.org/epic/amb_document_televisit
Documenting Ambulatory Tele- visits			to launch the E-learning	
		PeopleSoft ELM Class Offerings: The below offer	erings are ava	ailable via PeopleSoft ELM
Cadence Scheduler	Local Training Coordinators can enroll end-users in need of out-patient scheduling & registration access	This course goes over registering patients, scheduling for the out- patient/clinic areas:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICCADACC2020
Grand Central ED Registrar	Local Training Coordinators can enroll end-users in need of ED Registrar access	This course reviews registering patients in the ED as the ED registrar	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICGCACCELEARNING
Float RN	Local Training Coordinators can enroll the RN being floated to an Inpatient Unit	Approximately 15 minutes long. This course goes over basic documentation skills in the inpatient units:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICIPRNACC2020
	Local Training Coordinators can enroll the RN being	Approximately 30 minutes long. This course goes over ED Track board, Triage, Navigators and basic documentation requirements in the ED	On Demand	PeopleSoft ELM Course Code: HHCEPICIPTOEDRNWEBEX
Float RN	floated to an ED		via PeopleSoft ELM	

Note:     Note:     Note:       Via     PeopleSoft       ELM		0	Approximately 15 minutes long. This course goes over ICU flowsheets, device Integration, Navigators and basic documentation skills in the ICU	via PeopleSoft	PeopleSoft ELM Course Code: HHCEPICACCICURN2020
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