Support	The NYC H+H Enterprise Service desk is available 24/7. Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org with a detailed description of the issue and your contact information				
	Intended Audience	Description	Session(s)	Link	
bEx	For all end-users documenting in H2O/Epic	This Virtual at the Elbow; VATE, WebEx support line is for any H2O; Epic, end-user with a question in the use of the Epic application. Connect with a resource that will document your concern, take your contact	Daily	Link:	
Virtual at the Elbow WebEx Support Line	NYC HEALTH+ HOSPITALS H ₂ O	information and connect you with an H2O training team member to assist you.	9 am to 7 pm	https://hhc.webex.com/hhc/j.php?MTID=m461979585ac33597c0d7b7a8f3464c3b Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 472 485 055#	
Virtual a				The NYC H+H Enterprise Service desk is available 24/7 Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org with a detailed description of the issue and contact information	
AMBULATORY PROVIDER COVID-19 TESTING WORKFLOW	***New Webex Session*** MD, NP & PAs that will provide staffing at NYCH+H's COVID-19 testing & tracing sites	Learn how to find patients in Epic, place COVID-19 lab orders and write notes using the express lane workflow & tools in Epic. Tip sheet: https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20Sheets/Provider/Ambulatory%20(Outptient)/Tip%20Sheet%20Ambulatory%20Completing%20COVID-19%20Testing%20Visits%20v1%205-27-20%20Providers.pdf	Weekday 2 sessions 9:30 am & 2 pm	https://hhc.webex.com/hhc/j.php?MTID=m3ccc84f01910b4d350fa902b698b632f Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 475 859 635#	
AMBULATORY RN & Lab Tech COVID-19 TESTING WORKFLOW	***New Webex Session*** RNs, LPNs & Lab Techs that will provide staffing at NYCH+H's COVID-19 testing & tracing sites	Learn how to manage COVID-19 specimen collections in Epic COVID19 Lab Test Specimen Collection Tip Sheet https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20Sheets/ Nurse/Ambulatory%20(Outpatient)/Tip%20Sheet%20Ambulatory%20CO VID19%20Lab%20Test%20Specimen%20Collection%20v1%205-27- 20%20Nurses%20Lab%20Techs.pdf	Weekday 2 sessions 10:30 am & 3 pm	https://hhc.webex.com/hhc/j.php?MTID=m54349adc8b9b3660daaf220391920f0a Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 474 203 777#	

Out-patient Registration & Scheduling for COVID-19 NYCH+H TESTING Sites	***New Webex Session*** Any end-user that will be registering patients at NYCH+H's COVID-19 testing & tracing sites	Learn how to register, schedule and check patients in from the DAR; Department Appointment Report, patients at NYCH+H COVID-19 testing sites	Weekday 2 sessions 10 am & 2 pm	https://hhc.webex.com/hhc/j.php?MTID=maa41b552cf503943425b8a6827ee3ed2 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 329 5960#		
All Staff	Any Role – New to EPIC user	This is a general overview of EPIC for any user. It will go over how to log in, how to navigate hyperspace, patient look –up etc.	Monday to Friday 10 am & 2 pm	Link: https://hhc.webex.com/hhc/j.php?MTID=mcb4a3f02898b397154d39c15d25f45c6 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 479 905 023#		
*	*****Note the Change in Start Time***** Sustainable Training Classes abbreviated in length due to the COVID-19 Crisis*****Note the Change in Start Time*****					
ASAP ED Social Worker/Care Manager	Any Social Worker, Care Manager, or Case Manager that reports to the ED or ED Psych/CPEP unit	Learn how to track the patient throughout their ED stay using the ED Track Board, ED Manager, colors, and icons. You will cover patient tracking tools, chart review, note writing, and order entry.	Monday July 20, 2020 9 am	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=t1771b35050ace6ab5b03bdfe009d3049 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 052 5861#		
Ambulatory Surgical	Providers, including NPs, Residents & PAs in non- OB/GYN surgical specialties	Learn the basics of navigating Hyperspace, how to document surgical consults and post-surgery follow ups. You will also learn how to place orders such as medications, labs, and so on. The course also covers how to document History & Physical notes and submit a case request. It explores how to document an in-office procedure and how to document clinic-collected specimens and medications administered during a clinic visit. Additionally, you will learn how to capture charges for office visits and procedures performed during an office visit. The course concludes by exploring In Basket; the internal messaging system used within Epic.	Monday July 20, 2020 9 am	Link: https://hhc.webex.com/hhc/j.php?MTID=m8995f733e18bec8c2124ddf746ec83c2 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 473 944 809#		

	Respiratory Therapists	This course covers patient list management, work list tasks, chart review, documentation in flowsheets and writing notes.	Monday	Link:
ratory		review, documentation in nowsheets and writing notes.	July 20, 2020	https://hhc.webex.com/hhc/j.php?MTID=mdab4d507f595ad5414c8e17dd768a75b
ClinDoc Respiratory Therapist			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 352 1230#
	Inpatient Social Worker	This course covers patient lists management, chart review, documenting assessments, care plans, patient education, Home Health Referrals and	Monday	Link:
Social		writing notes including the patient treatment plan	July 20, 2020	https://hhc.webex.com/hhc/j.php?MTID=mf2cb374ae3eb7fce70b218d9ddf19da5
ClinDoc Social Work			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 336 8735#
	Administrators and any other roles that need to	This course covers patient lists management, chart review and writing notes.	Monday	Link:
atieni th No	access a patient's chart	writing notes.	July 20, 2020	https://hhc.webex.com/hhc/j.php?MTID=ma4fed410a4a0175b26f7305d40222ee1
ClinDoc Inpatient Ancillary with Notes	and write a note		9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 984 4679#
	Bed Planner/Admitting	Learn how to complete a bed request for the following workflows: direct	Monday	Link:
itral Bec	Staff, Clerical Assoc., Asst. Dir. Hospitals	admission, ED to Inpatient, Surgery to Inpatient and Inpatient to Inpatient. You will also learn how to use Bed Planning to view bed requests.	July 20, 2020	https://hhc.webex.com/hhc/j.php?MTID=m3d42c3ee8d44da7bf5bb49303d4d7d97
Grand Central Bed Planner			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 328 5810#
	EVS Managers, Asst. Dir. Hospitals, Senior	Learn an overview of the EVS command center, how to monitor and manage the EVS command center and components of reporting. This	Monday	Link:
ntral ental anager	Housekeeper, Coordination Managers	includes manually creating and assigning requests, and signing housekeepers in and out.	July 20, 2020	https://hhc.webex.com/hhc/j.php?MTID=m3c37ad52bbc1839a28b151d6a582f0d9
Grand Central Environmental Service Manager			1 pm	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 976 9002#

<u>.</u>	Transport Managers, Asst.	Learn how to manage the Transport Command Center, create and edit	Monday	Link:		
ntral Manage	Dir. Hospitals, Coordination Managers	transport requests, build a recurring task and an employee transporter record. You will also understand the difference between Patient and Non-Patient transport and how they work. In addition, you will gain an	July 20, 2020	https://hhc.webex.com/hhc/j.php?MTID=m7d17d2bbf65613ccf617999fc999d2bc		
Grand Central Transport Manager		understanding of Regions, Sectors and Reporting.	9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 938 6446#		
	Invasive & Non-Invasive Radiology Nurses	Learn how to successfully navigate through the application to assist them in performing their daily tasks. Documenting various aspects of	Monday	Link:		
N N		patient care associated with radiology procedures will be introduced, including Pre, Intra and Post Procedure Patient care, Orders,	July 20, 2020	https://hhc.webex.com/hhc/j.php?MTID=m1e6df58396aead87459e5e54eec8a705		
Radiant RN		Medications, Contrast Administration, and Specimens.	9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 270 5533#		
4	L&D Patient Care Associates and CNA's	This course covers patient movement, patient lists views, chart review, flowsheet documentation and work list tasks.	Monday	Link:		
& D PCA			July 20, 2020	https://hhc.webex.com/hhc/j.php?MTID=mde6480191c6a4f2029ed0cab179532aa		
Stork L			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 241 0939#		
	L&D Unit Clerks	This course covers patient views, patient movement, and scheduling procedures from an order.	Monday	Link:		
D Unit			July 20, 2020	https://hhc.webex.com/hhc/j.php?MTID=m42a34e860d6a167b2110e2aa4289b6d3		
Stork L & I Clerk			1 pm	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 707 8605#		
	Inpatient Pharmacist, Out- Patient Pharmacists who	Learn the basics of inpatient pharmacy workflows. Chart review, order verification, modifying orders, dispensing medications, order entry and	Monday	Link:		
npatie cist	float to Inpatient Pharmacy	various other Epic functionalities will be covered through the class.	July 20, 2020	https://hhc.webex.com/hhc/j.php?MTID=mbe5c1ddadc72ee11aa093557212e00e4		
Willow Inpatient Pharmacist			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 143 3753#		
<u> </u>	Sessions Available On Demand					

lephone	For any staff that will be calling patients with COVID- 19 test results	This session is for any staff that will call patient's COVID-19 test results. This session will show the end-user how to look a patient up, document the telephone encounter	Available any time	Link:
Ambulatory Telephone Encounter			Click the link to launch the E-learning	https://eits.it.training.nychhc.org/epic/amb_telephone_encounters
Documenting Ambulatory Tele- visits	Ambulatory Providers that will evaluate patients via the telephone	This session is for the ambulatory provider that will evaluate a patient. This will review finding your patient, documenting reason for visit and notes and treatment decisions	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_document_televisit
		PeopleSoft ELM Class Offerings: The below offer	rings are ava	ailable via PeopleSoft ELM
Cadence Scheduler	Local Training Coordinators can enroll end-users in need of out-patient scheduling & registration access	This course goes over registering patients, scheduling for the outpatient/clinic areas:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICCADACC2020
Grand Central ED Registrar	Local Training Coordinators can enroll end-users in need of ED Registrar access	This course reviews registering patients in the ED as the ED registrar	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICGCACCELEARNING
Float RN	Local Training Coordinators can enroll the RN being floated to an Inpatient Unit	Approximately 15 minutes long. This course goes over basic documentation skills in the inpatient units:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICIPRNACC2020
Float RN	Local Training Coordinators can enroll the RN being floated to an ED	Approximately 30 minutes long. This course goes over ED Track board, Triage, Navigators and basic documentation requirements in the ED	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICIPTOEDRNWEBEX

	Local Training Coordinators	Approximately 15 minutes long.		PeopleSoft ELM Course Code: HHCEPICACCICURN2020
	can enroll the RN being	This course goes over ICU flowsheets, device Integration, Navigators and	On Demand	
	floated to an ICU	basic documentation skills in the ICU	via	
8			PeopleSoft	
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