Support	The NYC H+H Enterprise Service desk is available 24/7. Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org with a detailed description of the issue and your contact information			
	Intended Audience	Description	Session(s)	Link
	For all end-users documenting in H2O/Epic	This Virtual at the Elbow; VATE, WebEx support line is for any H2O; Epic, end-user with a question in the use of the Epic application. Connect with a resource that will document your	Daily	Link:
w WebEx	HEALTH+ HOSPITALS H2O	concern, take your contact information and connect you with an H2O training team member to assist you.	9 am to 7 pm	https://hhc.webex.com/hhc/j.php?MTID=m461979585ac33597c0d7b7a8f3464c3 b
the Elbo				Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 472 485 055#
Virtual at the Elbow WebEx Support Line				The NYC H+H Enterprise Service desk is available 24/7 Call: 877-934-8442 or Email <u>EnterpriseServiceDesk@nychhc.org</u> with a detailed description of the issue and contact information
PA	New or existing MD, NP or PA	Any Provider/NP/PA New or current who need training on Inpatient and ED	Daily	Link:
MD, NP,	Ø		1 pm	https://hhc.webex.com/hhc/j.php?MTID=m176b5e578cb4295b2132d2aa326213
Provider; MD, NP, PA				Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 476 068 409#
	New Webex Session MD, NP & PAs that will provide	Learn how to find patients in Epic, place COVID-19 lab orders and write notes using the express lane workflow & tools in Epic.	Daily	Link:
Y DVID-19 RKFLOW	staffing at NYCH+H's COVID-19 testing & tracing sites	Tip sheet: https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20S	8 am & 2 pm	https://hhc.webex.com/hhc/j.php?MTID=m3ccc84f01910b4d350fa902b698b632f
AMBULATORY PROVIDER COVID-19 TESTING WORKFLOW		https://share.nychnc.org/central/EpicTraining/TipSneets/Tip%20S heets/Provider/Ambulatory%20(Outptient)/Tip%20Sheet%20Amb ulatory%20Completing%20COVID- 19%20Testing%20Visits%20v1%205-27-20%20Providers.pdf		Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 475 859 635#
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AMBULATORY RN & Lab Tech COVID-19 TESTING WORKFLOW	***New Webex Session*** RNs, LPNs & Lab Techs that will provide staffing at NYCH+H's COVID-19 testing & tracing sites	Learn how to manage COVID-19 specimen collections in Epic COVID19 Lab Test Specimen Collection Tip Sheet <u>https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20S</u> <u>heets/Nurse/Ambulatory%20(Outpatient)/Tip%20Sheet%20Ambu</u> <u>latory%20COVID19%20Lab%20Test%20Specimen%20Collection%</u> <u>20v1%205-27-20%20Nurses%20Lab%20Techs.pdf</u>	Daily 9 am & 3 pm	Link: https://hhc.webex.com/hhc/j.php?MTID=m54349adc8b9b3660daaf220391920f0a Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 474 203 777#
Out-patient Registration & A Scheduling for COVID-19 T NYCH+H TESTING Sites V	***New Webex Session*** Any end-user that will be registering patients at NYCH+H's COVID-19 testing & tracing sites	Learn how to register, schedule and check patients in from the DAR; Department Appointment Report, patients at NYCH+H COVID-19 testing sites	Daily 10 am & 2 pm	Link: https://hhc.webex.com/hhc/i.php?MTID=mc765beb0663607726d14bd0f08fce276 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 475 530 215 #
All Staff	Any Role – New to EPIC user	This is a general overview of EPIC for any user. It will go over how to log in, how to navigate hyperspace, patient look –up etc.	Daily 11 am & 4 pm	Link: <u>https://hhc.webex.com/hhc/j.php?MTID=mcb4a3f02898b397154d39c15d25f45c6</u> Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 479 905 023#
:	******Note the Change in Sta	rt Time****** Sustainable Training Classes abbreviated i	n length due	to the COVID-19 Crisis*****Note the Change in Start Time*****
Ambulatory Ancillary	OUTPATIENT Social Workers, Dietitians, Audiologists, HIV Counselors, Genetic Counselors, Speech Language Pathologists, Health Educators and Nutritionists	Learn how to review patient information using Chart Review, how to open a patient encounter from the outpatient schedule (including encounters scheduled to another provider or resource), how to view important historical information from within a patient encounter, how to view and update the Problem List, how to add and associate a visit diagnoses, how to write a note using Smart Tools, and how to document and associate charges.	Thursday June 4, 2020 9 am	Link: https://hhc.webex.com/hhc/i.php?MTID=md8e06fed5081026745c96b96afba398e Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 471 247 402#

		Learn how to complete office visit decumentation Mawill also	Thursday	
e g	RNs & LPNs	Learn how to complete office visit documentation. We will also	Thursday	Link:
Ambulatory Nurse 200		work through a nurse-only visit, document immunization administration, and document clinic-administered medications using the MAR. We will learn how to document patient education,	June 4, 2020	https://hhc.webex.com/hhc/j.php?MTID=m0ec2a0abe24fe45464f4e862c759a352
lato		and explore the internal messaging system used within Epic, In	9 am	Audio: call in number: 1-844-621-3956 United States Toll Free
nq		Basket.		Meeting number (access code): 471 880 206#
Аr 20(
S	RNs and LPNs in OB clinics	Learn the basics of the Epic system, including how to room a patient being seen for initial and routine prenatal visits,	Thursday	Link:
Ambulatory Obstetrics Nurse		documenting menstrual history, smoking status and OB History. Additionally, you will learn how to document pregnancy test	June 4, 2020	https://hhc.webex.com/hhc/j.php?MTID=m4f2de6ec794fdb6bd25b47071701c255
Obs		results and create a pregnancy Episode. Document point-of-care	9 am	Audio: call in number: 1-844-621-3956 United States Toll Free
ory		prenatal urine tests, specimen collection for lab tests, write		Meeting number (access code): 472 300 842#
ulato		nursing notes and document OB patient education. You will also		
Ambul Nurse		learn how to document administration of Rhogam, schedule OB		
Ar N		ultrasound orders, and document telephone encounters.		
ц.	Adult Inpatient Nurses, All Inpatient LPNs, Pediatric Nurses,	This course covers how to document insertion and removal of IV	Thursday	Link:
ien	Nurse Managers, Oncology Nurses	lines, I&O, arriving a transfer patient, documenting restraints, discharging patients, code documentation and end of shift. This	June 4, 2020	
ClinDoc Inpatient Nurse 200	Nulse Managers, Oncology Nulses	course will also cover how to document using the Rovers.	Julie 4, 2020	https://hhc.webex.com/hhc/j.php?MTID=mbcf80eafe5475f79e0f57aeeacc2487c
c In 200			9 am	
nDo rse				Audio: call in number: 1-844-621-3956 United States Toll Free
Clir Nu				Meeting number (access code): 160 905 6920#
	Transport Managers, Asst. Dir.	Learn how to manage the Transport Command Center, create and	Thursday	Link:
lage	Hospitals, Coordination Managers	edit transport requests, build a recurring task and an employee		
Mar		transporter record. You will also understand the difference	June 4, 2020	https://hhc.webex.com/hhc/j.php?MTID=m159eab9e36bc67f70c4ebc8235b63782
ent brt l		between Patient and Non-Patient transport and how they work. In addition, you will gain an understanding of Regions, Sectors	10 am	
o pu C		and Reporting.	10 am	Audio: call in number: 1-844-621-3956 United States Toll Free
Grand Central Transport Manager				Meeting number (access code): 160 921 6846#
HIM Identity ReleaseGrand Central of Information Clerk Transport Mar	This course is designed for staff	Learn about creating and fulfilling release requests. Work queues	Thursday	Link:
clei	that manage correspondence for	will be introduced for releases that have placed on hold for follow	,	
V Ré on	release of information.	up. Students will also learn how to use the letter functionality in	June 4 <i>,</i> 2020	https://hhc.webex.com/hhc/j.php?MTID=mf9546120e14c3de1a1d966a17beeff9d
ntity		Epic for correspondence purposes.		
orn			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free
Σ Inf				Meeting number (access code): 160 663 2240#
of H				5

Hospital Billing Insurance Follow-Up	HB Insurance Follow-Up employees and Supervisors/Managers; All Home Health Billing Staff and Supervisors/Managers	In this course, you will learn how to access accounts to follow up on outstanding insurance balances, resolve denials and payment variances, and resolve insurance credit balances.	Thursday June 4, 2020 9 am	Link: <u>https://hhc.webex.com/hhc/j.php?MTID=mec9423509b7653d8f5d3c0135f97a2be</u> Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 962 7426#
OpTime Resource Manager	OR Managers, Schedulers, Resource Managers, Charge Posters.	This course is for OR schedulers - any role that assigns surgical resources or schedules surgical cases. OR Charge posters are also welcome to take this class. This course covers how to schedule cases and manage OR resources. Additionally, basic preference card and reporting tools and charge posting / reports are covered.	Thursday June 4, 2020 9 am	Link: https://hhc.webex.com/hhc/j.php?MTID=m131e1742e813013b6af301cd4016d922 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 586 8050#
Order Inpatient Provider 100	MD, DO, NP, PA	Learn how to complete office visit documentation. We will also work through a nurse-only visit, document immunization administration, and document clinic-administered medications using the MAR. We will learn how to document patient education, and explore the internal messaging system used within Epic, In Basket.	Thursday June 4, 2020 9 am	Link: <u>https://hhc.webex.com/hhc/j.php?MTID=me74cfa348a57d79a2bc411af0fbace72</u> Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 472 753 844#
Radiant Technologist 0	Technologists within the Radiology/EEG/EMG/PFT/Sleep study departments	Learn processes that begin with transcribing and scheduling imaging exam orders, and for documenting the details of an imaging exam at the beginning and end of the exam. Activities will include the use of the Technologist Work List, Snapboard, and Ancillary Orders to facilitate these processes.	Thursday June 4, 2020 9 am	Link: <u>https://hhc.webex.com/hhc/j.php?MTID=m8b9967ffcaa0da875202774fc3357f47</u> Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 323 5418#
		Sessions Available	On Deman	d
Ambulatory Telephone Encounter	For any staff that will be calling patients with COVID-19 test results	This session is for any staff that will call patient's COVID-19 test results. This session will show the end-user how to look a patient up, document the telephone encounter	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_telephone_encounters

Documenting Ambulatory Tele- visits	Ambulatory Providers that will evaluate patients via the telephone	This session is for the ambulatory provider that will evaluate a patient. This will review finding your patient, documenting reason for visit and notes and treatment decisions	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_document_televisit
ά Ā Σ		PeopleSoft ELM Class Offerings: The below of	ferings are a	available via PeopleSoft ELM
Cadence Scheduler	Local Training Coordinators can enroll end-users in need of out- patient scheduling & registration access	This course goes over registering patients, scheduling for the out- patient/clinic areas:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICCADACC2020
Grand Central ED Registrar	Local Training Coordinators can enroll end-users in need of ED Registrar access	This course reviews registering patients in the ED as the ED registrar	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICGCACCELEARNING
Float RN	Local Training Coordinators can enroll the RN being floated to an Inpatient Unit	Approximately 15 minutes long. This course goes over basic documentation skills in the inpatient units:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICIPRNACC2020
Float RN	Local Training Coordinators can enroll the RN being floated to an ED	Approximately 30 minutes long. This course goes over ED Track board, Triage, Navigators and basic documentation requirements in the ED	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICIPTOEDRNWEBEX
Float RN	Local Training Coordinators can enroll the RN being floated to an ICU	Approximately 15 minutes long. This course goes over ICU flowsheets, device Integration, Navigators and basic documentation skills in the ICU	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICACCICURN2020