| Support | The NYC H+H Enterprise Service desk is available 24/7. Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org with a detailed description of the issue and your contact information | | | | |
|--|--|---|-----------------------------------|--|--|
| | Intended Audience | Description | Session(s) | Link | |
| Nursing; Emergency, Out & In-patient | Any NEW Agency RN who will be assigned in a unit or float between Inpatient, Outpatient, ICU and ED | This is an accelerated and EPIC Cross - Application COVID-19 Care RN course that will go over very basic documentation in EPIC in three applications- Ambulatory, Inpatient/ICU and Emergency Room | Daily 3 & 7pm | Link: https://hhc.webex.com/hhc/j.php?MTID=m47c198a19f500585cabcd05c9ac9aa4e | |
| Provider; MD, NP, PA | New or existing MD, NP or PA | Any Provider/NP/PA New or current who need training on Inpatient and ED | Daily 1 & 6 pm | Link: https://hhc.webex.com/hhc/j.php?MTID=m176b5e578cb4295b2132d2aa32621393 | |
| | Any Role – New to EPIC user | This is a general overview of EPIC for any user. | Daily | Link: | |
| All Staff | Epic | It will go over how to log in, how to navigate hyperspace, patient look –up etc. | 9 am & 3 pm | https://hhc.webex.com/hhc/j.php?MTID=mcb4a3f02898b397154d39c15d25f45c6 | |
| ķ | ******Note the Change in | Start Time***** Sustainable Training Cla | asses abbreviat | ed in length due to the COVID-19 Crisis******Note the Change in Start Time****** | |
| ASAP ED Psych/CPEP Nurse | ED Psych/CPEP RNs, ED Psych/CPEP Nurse Managers, ED Psych/CPEP Associate Directors of Nursing, ED Psych/CPEP Directors of Nursing | Learn how to track the patient throughout their psychiatric stay using the ED Track Board, ED Manager, colors, and icons. You will cover patient tracking tools, triage, chart review, assessments, note writing, order entry, and medication administration, results review, and dispositioning the patient. | Wednesday May 13, 2020 9 am | Link: https://hhc.webex.com/hhc/j.php?MTID=m311eb5e9bd2a2cbfde5a0c54b6b6365d | |

| | Medical ED RNs, LPNs, ED | Learn how to track the patient throughout | Wednesday | Link: |
|-------------------------------------|----------------------------|---|--------------|---|
| | Nurse Managers, | their ED stay using the ED Track Board, ED | | |
| 8 | Associate Directors of ED | Manager, colors, and icons. You will cover | May 13, 2020 | https://hha.wahay.com/hha/; nhn2NATID_m10d2d0ad22f02001f2a70242f4C0ddaa |
| e 1 | | | , | https://hhc.webex.com/hhc/j.php?MTID=m10d3d9ad32f02881f2a78242f468ddac |
| nrs | Nursing, Medical Directors | patient tracking tools, triage, chart review, | 9 am | |
| ED Nurse 100 | of ED Nursing | assessments, note writing, order entry, | | |
| | | and medication administration. | | |
| ASAP | | | | |
| AS | | | | |
| 100 | RNs, LPNs | Learn how to result point-of-care tests. | Wednesday | Link: |
| e 1 | | We will discover how to schedule a | | |
| Ambulatory Nurse | | patient, how to document the collection | May 13, 2020 | https://hhc.webex.com/hhc/j.php?MTID=mebe999de59e8516f337f0c758d9c32c2 |
| Z > | | of specimens in the clinic, and how to | | |
| Į į | | document telephone calls and patient | 9 am | |
| $\frac{\overline{a}}{\overline{c}}$ | | · | | |
| l de | | letters. | | |
| | | | | |
| AMBULATORY PCA 100 | Patient Care Associates | Learn how to document specimen | Wednesday | Link: |
| PC | (PCAs) in Ambulatory | collection for lab tests and document | | |
| ₹ | clinics | immunization history. Additionally, the | May 13, 2020 | https://hhc.webex.com/hhc/j.php?MTID=m10d5b6d75fb85dc1ff91e503930f5b9d |
| 15 | | course will teach you how to create and | | |
| 4 | | document telephone and letter | 9 am | |
| ABI 0 | | encounters in Epic. | | |
| 10 10 | | • | | |
| | Obstetricians, | Focusing on workflows such as, placing | Wednesday | |
| | Gynecologists, other | orders for hospital admission, and | | |
| OB Provider | providers; Midwives, | documenting an in-office procedures using | May 13, 2020 | https://hhc.webex.com/hhc/j.php?MTID=ma09f9f534e5d2160a9dbeba00fc01d37 |
|) Vi | Residents, NPs & PAs in | Note Writer. We will explore how to drop | | Tittps://Titte.webex.com/Title/j.php:Tittb=Ittd5151554e5d2100d5dbebd00fc01d57 |
| Pr | OB/GYN departments | charges for procedures performed in the | 9 am | |
| OB | Obj GTN departments | clinic. The course also covers how | | |
| ≥ | | | | |
| 1 2 | | inpatient obstetric providers document | | |
| <u>\</u> | | care for admitted patients and patients in | | |
| AMBULATORY | | L&D units Stork obstetric tools. | | |
| PA | | | | |
| | • | | | · |

| | Registrars, Schedulers, | Learn how to schedule basic and advanced | Wednesday | Link: |
|--|---|--|-----------------------------------|---|
| Cadence Schegistrar 100 | Front Desk, Call Center, Referral Users, Referral Coordinators and Managers | appointments. You will learn how to register a patient gathering all the required and recommended data. Scheduling Referrals, Canceling & Rescheduling appointments and Confirming appointments will be covered using various scenario based exercises. There will also be an introduction to MyChart and the Cadence Learning Home Dashboard. | May 13, 2020 9 am | https://hhc.webex.com/hhc/j.php?MTID=mfb5ea6891a5d905c64064c78c8824634 |
| ClinDoc Inpatient Nurse 100 | Adult Inpatient Nurses, All Inpatient LPNs, Pediatric Nurses, Nurse Managers, Oncology Nurses | Learn how to start your shift, document in flowsheets, medication administration including documenting PCAs, starting the care plans and patient education, admitting a patient from the ED, blood administration and managing nurse referrals. | Wednesday May 13, 2020 9 am | Link: https://hhc.webex.com/hhc/j.php?MTID=m7a74a4c59220baeb711223d7ccb7d2ed |
| | Behavioral Health Nurses, | Learn how to how to admit a patient, | Wednesday | Link: |
| ClinDoc Inpatient BH Nurse 100 | Detox Nurses | document wounds, intake & output, treatment plans, Leave of Absence, restraints and discharging a patient. This course also covers ECT patient management. | May 13, 2020 9 am | https://hhc.webex.com/hhc/j.php?MTID=m3e73c7f8b734e2613dd0be26c9a48eec |
| | Bed Planners, Admission | learn how to enter patient demographics, | Wednesday | Link: |
| Grand Central 101 Hospital Registration | Clerks, and Supervisors, ED Registrars, ED Clerks, Insurance Verification, L&D Registrars, OB Unit Clerks & PCAs, OB RNs, Surgery Schedulers who do Admissions. | insurance, and billing information prior to a patient's admission. You will learn how to work with minor, Worker's Comp, and Medicare patients. You will learn how to deal with additional hospital registration scenarios, such as registering patients with outdated billing and insurance information by updating guarantor accounts and coverages. | May 13, 2020 9 am | https://hhc.webex.com/hhc/j.php?MTID=maae4a84a98736e242c88d1755d10e279 |

| | Tuesday Tuesday | In this course you learn how to use the | Wednesday | Link: |
|---|-----------------------------|---|----------------|--|
| ē | Transporters, Transport | - | weunesuay | Link: |
| l fo | Managers | Transport Mobile device to complete | May 13, 2020 | |
| usb | | patient and non-patient transport tasks. | IVIAY 13, 2020 | https://hhc.webex.com/hhc/j.php?MTID=m8e0f41d2aeec7f764f173b56565ea031 |
| Grand Central Transporter Mobile 100 | | | 10 am | |
| <u>ia</u> | | | 10 aiii | |
| 1 tr 0 | | | | |
| Ce 1 | | | | |
| and lide | | | | |
| G. G. | | | | |
| | This course is designed for | Learn about creating and fulfilling release | Wednesday | Link: |
| | staff that manage | requests. Work queues will be introduced | | |
| of | correspondence for | for releases that have placed on hold for | May 13, 2020 | https://hhc.webex.com/hhc/j.php?MTID=m0c53b15acdb7de162e0080219619f207 |
| 100 | release of information. | follow up. Students will also learn how to | | |
| rk x | release of illioniacioni | use the letter functionality in Epic for | 9 am | |
| / Re | | correspondence purposes. | | |
| on | | correspondence purposes. | | |
| der | | | | |
| HIM/Identity Release of Information Clerk 100 | | | | |
| HIN | | | | |
| | This course is for | Learn basics of navigating in Epic., how to | Wednesday | Link: |
| 100 | Amb/Surg pre-operative | find patients, document a PAT visit, pre-op | | |
| Z | and PAT nurses. | phone calls, inserting and assessing lines, | May 13, 2020 | https://hhc.webex.com/hhc/j.php?MTID=m8350cb932b528b03af7f1d9972773a26 |
| d C | | vitals, viewing and acting on orders, and | | 1005500552552552550531711057275020 |
| e- | | pre-op verification. | 9 am | |
| e Pr | | pre op reimodelom | | |
| Ë | | | | |
| Optime Pre-Op RN 100 | | | | |
| | MD, DO, NP, PA | This course covers the major workflows | Wednesday | Link: |
| | | for inpatient providers (admit, transfer, | , | |
| ے | | discharge, and rounding) and also covers | May 13, 2020 | https://hhc.webex.com/hhc/j.php?MTID=m9c94ea7e9685c623da2f9a836a772193 |
| ent ealt | | writing notes and placing orders. | - | 1111p3.//1111c.webex.com/1111c/j.php:1411b=1113c34ea7e3063c023da213a630a772133 |
| ati I He | | writing notes and placing orders. | 9 am | |
| Inp oral | | | | |
| Orders Inpatient Behavioral Health Provider 100 | | | | |
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| Radiant RN 100 | Invasive & Non-Invasive Radiology Nurses | Learn how to successfully navigate through the application to assist them in performing their daily tasks. Documenting various aspects of patient care associated with radiology procedures will be introduced, including Pre, Intra and Post Procedure Patient care, Orders, Medications, Contrast Administration, and Specimens. | Wednesday May 13, 2020 9 am | Link: https://hhc.webex.com/hhc/j.php?MTID=mcb7e9c57c24cb56465e83ec10a98721a | | | |
|---------------------------------------|---|--|--|---|--|--|--|
| Stork L&D Nurse 100 | L&D Registered Nurse, L&D Nurse Manager, Nursery Nurses, Postpartum Nurses, NICU Nurses | This course covers patient views including the Grease Board, L&D Manager and Patient lists, patient movement, chart review, medication administration, navigator and flowsheet documentation. | Wednesday May 13, 2020 9 am | Link: https://hhc.webex.com/hhc/j.php?MTID=m3dd89cec9273f68f58d2890ccd8c5aa9 | | | |
| | Sessions Available On Demand | | | | | | |
| Ambulatory Telephone Encounter | For any staff that will be calling patients with COVID- 19 test results | This session is for any staff that will call patient's COVID-19 test results. This session will show the end-user how to look a patient up, document the telephone encounter | Available any time Click the link to launch the E-learning | Link: https://eits.it.training.nychhc.org/epic/amb_telephone_encounters | | | |
| Documenting Ambulatory Tele-visits | Ambulatory Providers that will evaluate patients via the telephone | This session is for the ambulatory provider that will evaluate a patient. This will review finding your patient, documenting reason for visit and notes and treatment decisions | Available any time Click the link to launch the E-learning | https://eits.it.training.nychhc.org/epic/amb_document_televisit | | | |

| | PeopleSoft ELM Class Offerings: The below offerings are available via PeopleSoft ELM | | | | | |
|-------------------------------------|---|---|------------------------------------|---|--|--|
| Cadence Scheduler | Local Training Coordinators can enroll end-users in need of out-patient scheduling & registration access | This course goes over registering patients, scheduling for the out-patient/clinic areas: | On Demand via PeopleSoft ELM | PeopleSoft ELM Course Code: HHCEPICCADACC2020 | | |
| Grand Central ED Registrar | Local Training Coordinators can enroll end-users in need of ED Registrar access | This course reviews registering patients in the ED as the ED registrar | On Demand via PeopleSoft ELM | PeopleSoft ELM Course Code: HHCEPICGCACCELEARNING | | |
| Float RN | Local Training Coordinators can enroll the RN being floated to an Inpatient Unit | Approximately 15 minutes long. This course goes over basic documentation skills in the inpatient units: | On Demand via PeopleSoft ELM | PeopleSoft ELM Course Code: HHCEPICIPRNACC2020 | | |
| Float RN | Local Training Coordinators can enroll the RN being floated to an ED | Approximately 30 minutes long. This course goes over ED Track board, Triage, Navigators and basic documentation requirements in the ED | On Demand via PeopleSoft ELM | PeopleSoft ELM Course Code: HHCEPICIPTOEDRNWEBEX | | |
| Float RN | Local Training Coordinators can enroll the RN being floated to an ICU | Approximately 15 minutes long. This course goes over ICU flowsheets, device Integration, Navigators and basic documentation skills in the ICU | On Demand via PeopleSoft ELM | PeopleSoft ELM Course Code: HHCEPICACCICURN2020 | | |