Support	The NYC H+H Enterprise Service desk is available 24/7. Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org with a detailed description of the issue and your contact information			
	Intended Audience	Description	Session(s)	Link
Nursing; Emergency, Out & In-patient	Any NEW Agency RN who will be assigned in a unit or float between Inpatient, Outpatient, ICU and ED	This is an accelerated and EPIC Cross - Application COVID-19 Care RN course that will go over very basic documentation in EPIC in three applications- Ambulatory, Inpatient/ICU and Emergency Room	Daily 3 & 7pm	Link: https://hhc.webex.com/hhc/j.php?MTID=m47c198a19f500585cabcd05c9ac9aa4e
Provider; MD, NP, PA	New or existing MD, NP or PA	Any Provider/NP/PA New or current who need training on Inpatient and ED	Daily 1 & 6 pm	Link: https://hhc.webex.com/hhc/j.php?MTID=m176b5e578cb4295b2132d2aa32621393
Respiratory Therapist	Respiratory Therapists	This course covers patient list management, work list tasks, chart review, documentation in flowsheets and writing notes.	8 am	Link: https://hhc.webex.com/hhc/j.php?MTID=m2e402054e48dd4321ef02f1191212f30
All Staff	Any Role – New to EPIC user	This is a general overview of EPIC for any user. It will go over how to log in, how to navigate hyperspace, patient look –up etc.	Daily 9 am & 3 pm	Link: https://hhc.webex.com/hhc/j.php?MTID=mcb4a3f02898b397154d39c15d25f45c6
Registration & Admission	Admitting Staff for the Roosevelt Island Medical Center & Billie Jean King Field Hospital	This session will review the registration & admission process for the Roosevelt Island Medical Center & Billie Jean King Field Hospital in Queens	Daily 9 am & 1 pm	Link: https://hhc.webex.com/hhc/j.php?MTID=m25f5ccf482354435ca98b49e95b93b4c

k	******Note the Change in	Start Time***** Sustainable Traini	ng Classes abbre	eviated in length due to the COVID-19 Crisis*****Note the Change in Start Time*****
Worker	Any Social Worker, Care Manager, or Case	In this course, you will learn how to track the patient throughout their	Monday May 4	Link:
Social V anager	Manager that restrictly reports to the ED or ED	ED stay using the ED Track Board, ED Manager, colors, and icons. You will	9 am	https://hhc.webex.com/hhc/j.php?MTID=m130907a808e1606926d2107bf239c803
ASAP ED Social Worker / Care Manager	Psych/CPEP unit	cover patient tracking tools, chart review, note writing, and order entry		
	Inpatient and Outpatient phlebotomists and lab	Learn how to print lab labels, document the collection of	Monday May 4	Link:
tory Lak	techs	specimens, and use Rover Mobile devices. We will also learn how to	9 am	https://hhc.webex.com/hhc/j.php?MTID=mff118d2cf1887729376edf791161b7b8
Ambulatory Lab Tech		search the patient's chart to find lab orders if needed and how to release inactive orders in the system.		
	Obstetricians, Gynecologists, other	Learn placing orders for hospital admission, and documenting an in-	Monday May 4	Link:
etrician	providers; Midwives, Residents, NPs & PAs in	office procedures using Note Writer. We will explore how to drop charges	9 am	https://hhc.webex.com/hhc/j.php?MTID=m3981c39a2df28010c73992caacdb796e
ry Obst	OB/GYN departments	for procedures performed in the clinic. The course also covers how inpatient obstetric providers		
Ambulatory Obstetrician		document care for admitted patients and patients in L&D units		
An	Inpatient Social Worker	Stork obstetric tools. This course covers patient lists		Link:
Vork		management, chart review,	Monday May 4	
social V		documenting assessments, care plans, patient education, Home	9 am	https://hhc.webex.com/hhc/j.php?MTID=m530862e175dd4cd0dca3c4be3939e16c
Clin Doc Social Work		Health Referrals and writing notes including the patient treatment plan		
U				

>	Respiratory Therapists	This course covers patient list	Monday May 4	Link:
Clin Doc Respiratory Therapist	This is the full class not the abbreviated session	management, work list tasks, chart review, documentation in flowsheets and writing notes.	9 am	https://hhc.webex.com/hhc/j.php?MTID=mfafce5baed65f746bcfdf46b9e5d3a95
	Bed Planner/Admitting Staff, Clerical Assoc., Asst.	Learn how to complete a bed request for the following workflows:	Monday May 4	Link:
Grand Central Bed Planner	Dir. Hospitals	direct admission, ED to Inpatient, Surgery to Inpatient and Inpatient to Inpatient. You will also learn how to use Bed Planning to view bed requests, assign a bed to a patient, and view hospital occupancy data. You will also learn the different type of events, how to edit an event, insert a transfer and patient update, undo an event and fix and manage	9 am	https://hhc.webex.com/hhc/j.php?MTID=mba505ac74e50d2af186bacdf314ea593
Grand Cent		incorrect values. Finally, you will learn the purpose of a dashboard and key reports, appropriate for a bed planner		
	This course is designed for	In this course, you learn about	Monday May 4	Link:
HIM/ Identity Release of Information Clerk	staff that manage correspondence for release of information.	creating and fulfilling release requests. Workqueues will be introduced for releases that have placed on hold for follow up. Students will also learn how to use the letter functionality in Epic for correspondence purposes.	Monday May 4 9 am	https://hhc.webex.com/hhc/j.php?MTID=mabee24e6c79718b9f47950e99666eb87

	Sessions Available On Demand						
Ambulatory Telephone Encounter	For any staff that will be calling patients with COVID- 19 test results	This session is for any staff that will call patient's COVID-19 test results. This session will show the end-user how to look a patient up, document the telephone encounter	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_telephone_encounters			
Documenting Ambulatory Tele-visits	Ambulatory Providers that will evaluate patients via the telephone	This session is for the ambulatory provider that will evaluate a patient. This will review finding your patient, documenting reason for visit and notes and treatment decisions	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_document_televisit			
		PeopleSoft ELM Class Off	ferings: The be	low offerings are available via PeopleSoft ELM			
Cadence Scheduler	Local Training Coordinators can enroll end-users in need of out-patient scheduling & registration access	This course goes over registering patients, scheduling for the out- patient/clinic areas:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICCADACC2020			
Grand Central ED Registrar	Local Training Coordinators can enroll end-users in need of ED Registrar access	This course reviews registering patients in the ED as the ED registrar	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICGCACCELEARNING			
Float RN	Local Training Coordinators can enroll the RN being floated to an Inpatient Unit	Approximately 15 minutes long. This course goes over basic documentation skills in the inpatient units:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICIPRNACC2020			

Float RN	Local Training Coordinators can enroll the RN being floated to an ED	Approximately 30 minutes long. This course goes over ED Track board, Triage, Navigators and basic documentation requirements in the ED	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICIPTOEDRNWEBEX
Float RN	Local Training Coordinators can enroll the RN being floated to an ICU	Approximately 15 minutes long. This course goes over ICU flowsheets, device Integration, Navigators and basic documentation skills in the ICU	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICACCICURN2020