Support	The NYC H+H Enterprise Service desk is available 24/7. Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org with a detailed description of the issue and your contact information					
	Sustainable Training Classes					
	Intended Audience	Description	Session(s)	Link		
	Any Social Worker, Care Manager, or Case Manager	Learn how to track the patient throughout their ED stay using the ED Track Board, ED Manager, colors, and icons. You will cover patient	Monday	Link:		
ASAP ED Social Worker/Care Manager	that reports to the ED or ED Psych/CPEP unit	tracking tools, chart review, note writing, and order entry.	September 14, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t1771b35050ace6ab5b03bdfe009d3049		
			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 052 5861#		
	Providers, including NPs, Residents & PAs in non-	Learn the basics of navigating Hyperspace, how to document surgical consults and post-surgery follow ups. You will also learn how to place	Monday	Link:		
Ambulatory Surgical Provider	OB/GYN surgical specialties c	orders such as medications, labs, and so on. The course also covers how to document History & Physical notes and submit a case request. It	September 14, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t9d6b106eb78fe389a41cbeace7307135		
		explores how to document an in-office procedure and how to document clinic-collected specimens and medications administered during a clinic visit. Additionally, you will learn how to capture charges for office visits	9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 911 1794#		
Ambu ⊃rovi		and procedures performed during an office visit. The course concludes by exploring In Basket; the internal messaging system used within Epic.				
Anesthesia Provider	Anesthesia Providers, CRNAs, Anesthesiology	Learn the three stages of anesthesia documentation: Pre-Procedure, Intra-Procedure, and Post-Procedure. Following both a general surgery	Monday	Link:		
	Residents	patient and epidural patient to learn how Epic anesthesia tools are used in different workflows.	September 14, 2020	https://hhc.webex.com/hhc/j.php?MTID=m90aea05c2d08a162bdf4e856f3913e86		
Anesthes			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 135 2779#		

	Koskinas workers	This course covers patient list reports, chart review and discharge	Monday	Link:
	ROSKIIIdS WOIKEIS	follow up documentation.	monday	
oskinas			September 14, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=tbbdb62644f7ee8b350fcfbd5d977f415
ClinDoc Koskinas			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 396 9569#
	Respiratory Therapists	This course covers patient list management, work list tasks, chart	Monday	Link:
espirato		review, documentation in flowsheets and writing notes.	September 14, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t6745038c8353be70c09ff0b451568a01
ClinDoc Respiratory Therapist			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 746 5090#
	Inpatient Social Worker	This course covers patient lists management, chart review, documenting	Monday	Link:
ClinDoc Social Work		assessments, care plans, patient education, Home Health Referrals and writing notes including the patient treatment plan	September 14, 2020 9 am	https://hhc.webex.com/hhc/k2/j.php?MTID=t39581484c8372792f76ac17b75a9a5a7 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 925 8094#
0	Bed Planner/Admitting	Learn how to complete a bed request for the following workflows: direct	Monday	Link:
	Staff, Clerical Assoc., Asst.	admission, ED to Inpatient, Surgery to Inpatient and Inpatient to	,	
al Bed	Dir. Hospitals	Inpatient. You will also learn how to use Bed Planning to view bed requests.	September 14, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t69e14f200a9071b4871b94db09a67116
Grand Central Bed Planer			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 874 1559#
	HB Insurance Follow-Up	In this course, you will learn how to access accounts to follow up on	Monday	Link:
ling ollow-Up	employees and Supervisors/Managers; All Home Health Billing Staff	outstanding insurance balances, resolve denials and payment variances, and resolve insurance credit balances	September 14, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t118603d0d08904e0909aba09645846b4
Hospital Billing Insurance Follow-Up	and Supervisors/Managers		9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 940 1236#

Radiant RN	Invasive & Non-Invasive Radiology Nurses	Learn how to successfully navigate through the application to assist them in performing their daily tasks. Documenting various aspects of patient care associated with radiology procedures will be introduced, including Pre, Intra and Post Procedure Patient care, Orders, Medications, Contrast Administration, and Specimens.	Monday September 14, 2020 9 am	Link: <u>https://hhc.webex.com/hhc/k2/j.php?MTID=t224b5dffc5f37c7ebda2091280425000</u> Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 327 7395#	
Stork L & D Unit Clerk	L&D Unit Clerks	This course covers patient views, patient movement, and scheduling procedures from an order.	Monday September 14, 2020 1 pm	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=tc1b869c65d45ffe3815e012b5739eef0 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 058 4536#	
		Sessions Available C	On Demand		
Ambulatory Telephone Encounter	For any staff that will be calling patients with COVID- 19 test results	This session is for any staff that will call patient's COVID-19 test results. This session will show the end-user how to look a patient up, document the telephone encounter	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_telephone_encounters	
Documenting Ambulatory Tele- visits	Ambulatory Providers that will evaluate patients via the telephone	This session is for the ambulatory provider that will evaluate a patient. This will review finding your patient, documenting reason for visit and notes and treatment decisions	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_document_televisit	
PeopleSoft ELM Class Offerings: The below offerings are available via PeopleSoft ELM					

	Local Training Coordinators	This course goes over registering patients, scheduling for the out-		PeopleSoft ELM Course Code: HHCEPICCADACC2020
e r	can enroll end-users in need	patient/clinic areas:	On Demand	
Cadence Scheduler	of out-patient scheduling &		via	
ade	registration access		PeopleSoft	
l i i i i i i i i i i i i i i i i i i i			ELM	
	Local Training Coordinators	This course reviews registering patients in the ED as the ED registrar		PeopleSoft ELM Course Code: HHCEPICGCACCELEARNING
Grand Central ED Registrar	can enroll end-users in need		On Demand	
nd :ral	of ED Registrar access		via	
rar ent egi			PeopleSoft	
00x			ELM	
	Local Training Coordinators	Approximately 15 minutes long.		PeopleSoft ELM Course Code: HHCEPICIPRNACC2020
7	can enroll the RN being	This course goes over basic documentation skills in the inpatient units:	On Demand	
t RI	floated to an Inpatient Unit		via	
Float RN			PeopleSoft	
ш	i i i i i i i i i i i i i i i i i i i		ELM	
	Local Training Coordinators	Approximately 30 minutes long. This course goes over ED Track board,		PeopleSoft ELM Course Code: HHCEPICIPTOEDRNWEBEX
	can enroll the RN being	Triage, Navigators and basic documentation requirements in the ED	On Demand	
z	floated to an ED		via	
at R			PeopleSoft	
Float RN			ELM	
	Local Training Coordinators	Approximately 15 minutes long.	On Domord	PeopleSoft ELM Course Code: HHCEPICACCICURN2020
	can enroll the RN being	This course goes over ICU flowsheets, device Integration, Navigators and	On Demand	
Z	floated to an ICU	basic documentation skills in the ICU	via DeceloSoft	
at F			PeopleSoft	
Float RN	<u> </u>		ELM	
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