Support	The NYC H+H Enterprise Service desk is available 24/7. Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org with a detailed description of the issue and your contact information					
	Sustainable Training Classes					
	Intended Audience	Description	Session(s)	Link		
ED Nurse 200	Medical ED RNs, LPNs, ED Nurse Managers, Associate Directors of ED Nursing, Medical Directors of ED Nursing	In this course, you will explore blood administration, documenting a code/trauma patient, results review, as well as dispositioning the patient.	Thursday September 24, 2020	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=t1ab6ec4bcf4fbffd60ab393aad744a7e Audio: call in number: 1-844-621-3956 United States Toll Free		
ASAP E			9 am	Meeting number (access code): 172 678 6475#		
ASAP ED Clerk	Medical ED Clerks, Psych ED Clerks	Learn how to arrive/mini-reg a patient, review the patient tracking tools, events narrator, consult tracking, transport requests, and schedule follow-up appointments	Thursday September 24, 2020	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=tc851bc3ed8a324be0c6e77873e51a20f Audio: call in number: 1-844-621-3956 United States Toll Free		
ASA			1 pm	Meeting number (access code): 160 791 5283#		
Ambulatory Ancillary	OUTPATIENT Social Workers, Dietitians, Audiologists, HIV Counselors, Genetic Counselors, Speech Language Pathologists,	Learn how to review patient information using Chart Review, how to open a patient encounter from the outpatient schedule (including encounters scheduled to another provider or resource), how to view important historical information from within a patient encounter, how to view and update the Problem List, how to add and associate a visit diagnoses, how to write a note using SmartTools, and how to document	Thursday September 24, 2020 9 am	https://hhc.webex.com/hhc/k2/j.php?MTID=ta010907256af14013c3649ecba1af824 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 312 6791#		
Ambulato	Health Educators and Nutritionists	and associate charges.				
or/Manager	Managers and Supervisors	Learn how to find reports, run reports and create reports. Users will also learn how to edit a provider's schedule and Maintain Accurate	Thursday	Link:		
		Appointment Statics using EOD processing. Dashboards will be explored and we will take a closer look at Patient and Claim Edit Workqueues.	September 24, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t6cc5ad001de526b2b5cfedc444732c65		
Cadence Supervis			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 481 8660#		

4)	Template Builders	Learn how to create and edit a Template for a provider or resource, as	Thursday	Link:
Cadence Template Manager		well as make changes to a template over time, make a change for a single day and how to edit slots.	September 24, 2020 1 pm	https://hhc.webex.com/hhc/k2/j.php?MTID=t3803649cf444a7a1aae3a64fe6e3be86 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 638 2632#
	Inpatient Social Worker	This course covers patient lists management, chart review, documenting	Thursday	Link:
Norl	imputient social Worker	assessments, care plans, patient education, Home Health Referrals and	marsaay	LIIIK.
ClinDoc Social Work		writing notes including the patient treatment plan	September 24, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t5811684d078f76abaf02c448096ce28e
			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 374 0845#
	Case Managers	This course covers patient lists management, chart review, centralized	Thursday	Link:
ClinDoc Clinical Case Manager		case management tasks, including utilization review, payor communications and third-party utilization management applications including front end denials/appeals and in basket.	September 24, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=ta723010da9c3510bd6d987615eef8e4e
ClinDoc Case M			9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 312 3322#
	Administrators and any	This course covers patient lists management, chart review and writing	Thursday	Link:
ClinDoc Inpatient Ancillary with Notes	other roles that need to access a patient's chart and write a note	notes.	September 24, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=t281914ad03c61c978d611b17165f119e
ClinDoc Ancillar Notes			1 pm	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 765 9210#
	Any coder and their	Learn how to access Simple Visit Coding Error Work queues to fix errors	Thursday	Link:
HIM ED/AMB Surge	supervisors who work on outpatient accounts. This would include vendors such	that are holding up billing on an outpatient clinic account. We will discuss navigating charts, physician queries and communication workflows	September 24, 2020	https://hhc.webex.com/hhc/k2/j.php?MTID=te31fbaf4f31ca0e7c401a4e664756fb2
HIM ED/ Coder	as PhyCare, as well as Gotham site coders		9 am	Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 763 7017#

Hospital Billing Insurance Follow-Up	HB Insurance Follow-Up employees and Supervisors/Managers; All Home Health Billing Staff and Supervisors/Managers	In this course, you will learn how to access accounts to follow up on outstanding insurance balances, resolve denials and payment variances, and resolve insurance credit balances	Thursday September 24, 2020 9 am	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=t23f97f9388fe039526423b670995dda2 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 000 2635#		
Orders Inpatient Surgeon	MD, DO, NP, PA	Learn through lecture and hands on exercises how to complete their surgical workflows in Epic. This includes pre-op, post-op to floor, post-op discharge. The course also reviews writing notes and placing orders.	Thursday September 24, 2020 9 am	https://hhc.webex.com/hhc/k2/j.php?MTID=tdce46c4ab27d4cb9f713d1703be38dfc Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 996 6943#		
Radiant Technologist	Technologists within the Radiology/EEG/EMG/PFT/SI eep study departments	Learn processes that begin with transcribing and scheduling imaging exam orders, and for documenting the details of an imaging exam at the beginning and end of the exam. Activities will include the use of the Technologist Work List, Snapboard, and Ancillary Orders to facilitate these processes.	Thursday September 24, 2020 9 am	https://hhc.webex.com/hhc/k2/j.php?MTID=t2689860976180b7cf720c5904db419a8 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 599 0936#		
	Sessions Available On Demand					
Ambulatory Telephone Encounter	For any staff that will be calling patients with COVID- 19 test results	This session is for any staff that will call patient's COVID-19 test results. This session will show the end-user how to look a patient up, document the telephone encounter	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_telephone_encounters		
Documenting Ambulatory Tele- visits	Ambulatory Providers that will evaluate patients via the telephone	This session is for the ambulatory provider that will evaluate a patient. This will review finding your patient, documenting reason for visit and notes and treatment decisions	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_document_televisit		

PeopleSoft ELM Class Offerings: The below offerings are available via PeopleSoft ELM				
Cadence Scheduler	Local Training Coordinators can enroll end-users in need of out-patient scheduling & registration access	This course goes over registering patients, scheduling for the outpatient/clinic areas:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICCADACC2020
Grand Central ED Registrar	Local Training Coordinators can enroll end-users in need of ED Registrar access	This course reviews registering patients in the ED as the ED registrar	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICGCACCELEARNING
Float RN	Local Training Coordinators can enroll the RN being floated to an Inpatient Unit	Approximately 15 minutes long. This course goes over basic documentation skills in the inpatient units:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICIPRNACC2020
Float RN	Local Training Coordinators can enroll the RN being floated to an ED	Approximately 30 minutes long. This course goes over ED Track board, Triage, Navigators and basic documentation requirements in the ED	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICIPTOEDRNWEBEX
Float RN	Local Training Coordinators can enroll the RN being floated to an ICU	Approximately 15 minutes long. This course goes over ICU flowsheets, device Integration, Navigators and basic documentation skills in the ICU	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICACCICURN2020