


H2O / Epic “Now Showing” for Tuesday September 8, 2020

Support	The NYC H+H Enterprise Service desk is available 24/7. Call: 877-934-8442 or Email EnterpriseServiceDesk@nychhc.org with a detailed description of the issue and your contact information			
	Intended Audience	Description	Session(s)	Link
AMBULATORY PROVIDER T2 TESTING SITE	MD, NP & PAs that will provide staffing at NYCH+H’s T2 testing & tracing sites	Learn how to find patients in Epic, place COVID-19 lab orders and write notes using the express lane workflow & tools in Epic. Tip sheet: https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20Sheets/Provider/Ambulatory%20(Outpatient)/Tip%20Sheet%20Ambulatory%20Completing%20COVID-19%20Testing%20Visits%20v1%205-27-20%20Providers.pdf	Tuesday 9:30 am	Link: https://hhc.webex.com/hhc/j.php?MTID=m3ccc84f01910b4d350fa902b698b632f Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 475 859 635#
AMBULATORY RN & Lab Tech T2 TESTING SITE	RNs, LPNs & Lab Techs that will provide staffing at NYCH+H’s T2 testing & tracing sites	Learn how to manage COVID-19 specimen collections in Epic Lab Test Specimen Collection Tip Sheet https://share.nychhc.org/central/EpicTraining/TipSheets/Tip%20Sheets/Nurse/Ambulatory%20(Outpatient)/Tip%20Sheet%20Ambulatory%20COVID19%20Lab%20Test%20Specimen%20Collection%20v1%205-27-20%20Nurses%20Lab%20Techs.pdf	Tuesday 10:30 am	Link: https://hhc.webex.com/hhc/j.php?MTID=m54349adc8b9b3660daaf220391920f0a Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 474 203 777#
Out-patient Registration & Scheduling for T2 TESTING SITE	Any end-user that will be registering patients at NYCH+H’s T2 testing & tracing sites	Learn how to register, schedule and check patients in from the DAR; Department Appointment Report, patients at NYCH+H COVID-19 testing sites	Tuesday 2 pm	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=t186c48873d545046d3d2e3d8702203de Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 247 3754#

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All Staff	<p>Any Role – New to EPIC user</p> 	This is a general overview of EPIC for any user. It will go over how to log in, how to navigate hyperspace, patient look –up etc.	<p>Tuesday</p> <p>10 am</p>	<p>Link:</p> <p>https://hhc.webex.com/hhc/j.php?MTID=mcb4a3f02898b397154d39c15d25f45c6</p> <p>Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 479 905 023#</p>
Sustainable Training Classes				
ASAP ED TECH	Medical ED Techs, PCAs, PCTs, CNAs, MAs	In this course, you learn the basics of Epic’s ASAP Emergency Department software by tracking patients through common ED workflows. This course includes patient tracking tools, documenting using the tech narrator, task and specimen collection, notes, and procedures.	<p>Tuesday</p> <p>September 8, 2020</p> <p>12:30 pm</p>	<p>Link:</p> <p>https://hhc.webex.com/hhc/k2/j.php?MTID=t37f2ec307ba76dcb10be945858e92d33</p> <p>Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 213 1227#</p>
ASAP ED Psych/CPEP Provider	ED Psych/CPEP MDs, PAs, NPs, Residents, Psych ED/CPEP Physician Directors/Supervisors	In this course, you will learn how to track the patient throughout their psychiatric stay using the ED Track Board, ED Manager, colors, and icons. You will cover patient tracking tools, chart review, note writing, order entry, and dispositioning a patient	<p>Tuesday</p> <p>September 8, 2020</p> <p>9 am</p>	<p>Link:</p> <p>https://hhc.webex.com/hhc/k2/j.php?MTID=t5d07c11e592ef585dc27310e32ce1d81</p> <p>Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 700 5567#</p>
Ambulatory BH Provider	All clinicians, with the exception of nurses and PCAs, who work in an outpatient behavioral health department	Learn how to complete documentation for a Behavioral Health office visit, how to review and document important patient medical and psych history. We will also explore the different Behavioral Health assessment and tools (such as CSSRS, CAGE-10, FAGERSTROM, etc.) available to you in the system. The class reviews the available behavioral health note templates and how to use them, as well as how to document and update treatment and safety plans. You will also learn how to place medication, lab and procedure orders. The class also reviews how to document in the Blue Book for Chemical Dependency intake, assessments and follow-up. Additionally, you will learn how to capture charges for different types of offices visits and assessment.	<p>Tuesday</p> <p>September 8, 2020</p> <p>9 am</p>	<p>Link:</p> <p>https://hhc.webex.com/hhc/k2/j.php?MTID=t43a0adee0be880dcda66b482d6d46179</p> <p>Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 744 8529#</p>

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Ambulatory PCA	Patient Care Associates (PCAs) in Ambulatory clinics	Learn the basics of the Epic system, including how to room a patient, document patient-reported assessments and print After Visit Summaries. You will also learn how to document specimen collection for lab tests and document immunization history. Additionally, the course will teach you how to create and document telephone and letter encounters in Epic. This course is also designed to teach you how to schedule basic and advanced patient appointments, check-in and check-out patient appointments and understand how to use the Department Appointments Report (DAR).	Tuesday September 8, 2020 12:30 pm	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=t5e3d1bef0f15c6bba4206f67f34e13e0 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 905 5819#
ClinDoc Care Manager	Care Managers	This course covers patient lists management, running reports, chart review, flowsheet documentation, care plans, patient education and writing a note. This course also includes post – discharge follow up documentation	Tuesday September 8, 2020 9 am	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=tcace3f655601d60fc582f39d98a20f85 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 336 3986#
ClinDoc Inpatient Unit Clerk	Inpatient Unit Clerks	This course covers patient movement within the facility, review patient information, scheduling an appointment document scanning and printing.	Tuesday September 8, 2020 9 am	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=tdb4f9f4343477f691a3051358303d8ff Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 849 1965#
ClinDoc Therapist	Physical Therapist, Occupational Therapist, Speech Language Therapist, Audiologists	This course covers patient list management, chart review, assessment documentation, care plans, patient education, team conference notes and filing charges	Tuesday September 8, 2020 9 am	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=tb508548a4a1342b37ef4084f66290a0b Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 780 4396#
ClinDoc Inpatient PCA/CNA	Inpatient PCA's, PCT's, CNA's, Techs or BHA's	This course covers patient list management, flowsheet documentation and work list tasks.	Tuesday September 8, 2020 12:30 pm	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=tf85c1b452b20422ebe4d4ab9cccd66e9 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 371 1750#




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ClinDoc Inpatient Specialty Ancillary	Rehab Psychologist, Creative Art Therapists, Rehab Social Worker, Addiction Counselors	This course covers patient lists management, chart review, flowsheet documentation, care plans, patient education and how to write notes	Tuesday September 8, 2020 9 am	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=t0d8a08a607c96f793568f469b0dca06e Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 499 8363#
Cupid Nurse/Documenter (Invasive & Non- Invasive)	Invasive & Non-Invasive RN	This course will orient cardiology nurses to documentation tools utilized for diagnostic exams performed with or without sedation, as well as the tools used for cases performed in the cardiac cath lab. Users will learn how to document a pre-procedure phone call, document pre and post-procedure information, and create the procedure log for invasive procedures.	Tuesday September 8, 2020 9 am	Link: https://hhc.webex.com/hhc/j.php?MTID=m4f396da57d99584c69521ced3a689648 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 728 2419#
Grand Central Bed Planner	Bed Planner/Admitting Staff, Clerical Assoc., Asst. Dir. Hospitals	Learn how to complete a bed request for the following workflows: direct admission, ED to Inpatient, Surgery to Inpatient and Inpatient to Inpatient. You will also learn how to use Bed Planning to view bed requests, assign a bed to a patient, and view hospital occupancy data. You will also learn the different type of events, how to edit an event, insert a transfer and patient update, undo an event and fix and manage incorrect values. Finally, you will learn the purpose of a dashboard and key reports, appropriate for a bed planner.	Tuesday September 8, 2020 9 am	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=t960bcc8ea0f8c48200fe26f05b7edb31 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 861 0883#
Grand Central Environmental Services Manager	EVS Managers, Asst. Dir. Hospitals, Senior Housekeeper, Coordination Managers	Learn an overview of the EVS command center, how to monitor and manage the EVS command center and components of reporting. This includes manually creating and assigning requests, and signing housekeepers in and out.	Tuesday September 8, 2020 1 pm	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=tc39db5b97e6485252fbb146d7b0cbad6 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 402 5161#
OpTime GI Endo RN	All RNs working in Endo	This is a comprehensive course covering the basics of navigating Epic while following a complete GI patient workflow. These topics include pre, intra and post-procedure.	Tuesday September 8, 2020 9 am	Link: https://hhc.webex.com/hhc/j.php?MTID=m795c265776beb7d36f61cab942741af0 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 172 782 8774#

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Orders Inpatient Provider	MD, DO, NP, PA	Learn how to complete office visit documentation. We will also work through a nurse-only visit, document immunization administration, and document clinic-administered medications using the MAR. We will learn how to document patient education, and explore the internal messaging system used within Epic, In Basket	Tuesday September 8, 2020 9 am	Link: https://hhc.webex.com/hhc/k2/j.php?MTID=tc775c3201e993f9ebe689bdac2ee1bc1 Audio: call in number: 1-844-621-3956 United States Toll Free Meeting number (access code): 160 864 1969#
Sessions Available On Demand				
Ambulatory Telephone Encounter	For any staff that will be calling patients with COVID-19 test results 	This session is for any staff that will call patient’s COVID-19 test results. This session will show the end-user how to look a patient up, document the telephone encounter	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_telephone_encounters
Documenting Ambulatory Tele-visits	Ambulatory Providers that will evaluate patients via the telephone 	This session is for the ambulatory provider that will evaluate a patient. This will review finding your patient, documenting reason for visit and notes and treatment decisions	Available any time Click the link to launch the E-learning	Link: https://eits.it.training.nychhc.org/epic/amb_document_televisit
PeopleSoft ELM Class Offerings: The below offerings are available via PeopleSoft ELM				
Cadence Scheduler	Local Training Coordinators can enroll end-users in need of out-patient scheduling & registration access	This course goes over registering patients, scheduling for the out-patient/clinic areas:	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICCADACC2020
Grand Central ED Registrar	Local Training Coordinators can enroll end-users in need of ED Registrar access	This course reviews registering patients in the ED as the ED registrar	On Demand via PeopleSoft ELM	PeopleSoft ELM Course Code: HHCEPICGCACCEARNING

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Float RN	<p>Local Training Coordinators can enroll the RN being floated to an Inpatient Unit</p> 	<p>Approximately 15 minutes long. This course goes over basic documentation skills in the inpatient units:</p>	<p>On Demand via PeopleSoft ELM</p>	<p>PeopleSoft ELM Course Code: HHCEPICIPRNACC2020</p>
Float RN	<p>Local Training Coordinators can enroll the RN being floated to an ED</p> 	<p>Approximately 30 minutes long. This course goes over ED Track board, Triage, Navigators and basic documentation requirements in the ED</p>	<p>On Demand via PeopleSoft ELM</p>	<p>PeopleSoft ELM Course Code: HHCEPICTOEDRNWEBEX</p>
Float RN	<p>Local Training Coordinators can enroll the RN being floated to an ICU</p> 	<p>Approximately 15 minutes long. This course goes over ICU flowsheets, device Integration, Navigators and basic documentation skills in the ICU</p>	<p>On Demand via PeopleSoft ELM</p>	<p>PeopleSoft ELM Course Code: HHCEPICACCICURN2020</p>