

### Travel Screening

### Tip Sheet 🎉

To prevent the spread of infections, all patients should be screened for recent travel and/or contact with anyone who has traveled recently. Epic will require the Travel History screening to be filled out once per day for any patient presenting to an H+H hospital or clinic.



#### Scenario 1: Outpatient Check-In or Inpatient Admission

**Registration**: Upon check-in for an appointment or upon an inpatient admission, the registrar will be prompted both on the sidebar checklist (right hand side) and in the confirmation messages (left hand side) to complete the Travel/Exposure Questionnaire by clicking on the Travel History button on the top toolbar.

	← → ▼ Registration						(	Ohecklist -
1		pt Desk PCP Audit Trail N	편편 웤카 편문 ISPQ Referrals View MSPQ Pati		🕞 🗠 🕤 w WQs Assoc Recs Reg History	≩r III Inkage Auth/Cert Benefit Collection	또? 📑 n Estimates Test WQs More	- Hide verified items
Pa		DEMOGRAPHICS					·	1 Verification Remaining
Re		Test, Demo						
Re	Review the following errors and warnings. Errors must be resolved	Male   9/4/1979 (40 yrs)   xxx-	xx-2034   MRN: 77001772					Patient Test, Demo Verified
	before proceeding.	Demographics	123 Test Ave		ome: 888-999-0000			
	Test, Demo 주	-	NEW YORK, NY 10006		ork: obile:			Verified until 10/4/2019
L	① Errors (1)	Additional Info		Em	nail: test@test.com			Guarantor
L	The patient does not have a	Medicare #: PCP:	5 Michael J. Park. MD (Genera*		edicaid #: ployment: Not Employed			P/F - TEST,DEMO Verified
L	Travel/Exposure Questionnaire filled out for today. Complete this using the	MyChart signup:	Inactive - Ask later		ef Pharm			Verified until 10/4/2019
L	Travel/Exposure Screening button on the toolbar.	5 Communication Preference	15					Vernied dridt 10/4/2019
L	[R-474399]	Patient Contacts	Emergency Test (Par	ent)			Showing 1 of 1	Member
1			777-888-9999	,				E-MEDICAID FFS
		UARANTORS & COVERAGES					Add Guarantor	Verified by Phone until 9/30/2019
		P/F Test,Demo [100004	575]	Enc	counter guarantor		🔭 Add Coverage 😤	Hospital account
		Guarantor Demographics	Address linked to patient		ome: 888-999-0000	Rel to patient: Self		✓ 260000476 Verified @
				Wo	oric nail: test@test.com (7)	Employment: None		Venfied until 9/4/2019
		Prof acct balance: 0.00			sp acct balance: 0.00		5 Add Account Note	
		1. E-NEW YORK */MEDICAI	D FFS 🗲	End	counter coverage		*	Workflow
	Go Back	Subscriber Demographics	Test,Demo		ome: 888-999-0000			Check In
	Go Da <u>c</u> k		Address linked to patient	Wo	onc			The patient does not have a Travel/Exposure Questionnaire filled out for
		Coverage Info			oup:	Rel to subscriber: Self		today. Complete this using the Travel/Exposure Screening button on the
			Subscriber ID: AB	2345A Effe	lective from: 8/4/2019	Auth phone:		toolbar. [R-474399]
		ENCOUNTER INFO						
		Hospital Account					Add Coverage	
		Hospital account: Guarantor:		260000476 Test.Demo - P/F [100004	1575]			

Clicking on the Travel History button will cause the questionnaire to pop up with the following 2 questions:

				×
Test, Admit		Age: 46 years	Gender: F	
Time taken: 0933 📀	9/11/2019		Show: Last Filed	All Choices
+ Add Row + Add Group	+ Add LDA 🖁 Values By	+ Create Note		
✓ Patient Screening				
Do you have a fever, cough, or rash?	Yes No			
✓ Travel Screening				
Have you traveled outside the country in the past 30 days? OR Contact with someone that has traveled in the past 30 days and is/was sick?	If patient has yes to	IO Unknown Fever + Cough OR Fever + Rasi atient a MASK if yes to Fever + T	n, OR Fever + Travel, notify triage ravel	∍ RN
		Accept	Accept and Ne <u>w</u>	<u>C</u> ancel



<u>Question 1 – Patient Screening</u>: If the patient says Yes to fever, cough, or rash, the registrar will be prompted to provide the patient a simple mask and ask them to sanitize their hands. The registrar will click Implemented once complete. If the patient does not have any of these symptoms, select No.

<ul> <li>Patient Screening</li> </ul>	
Do you have a fever, cough, or rash?	Tes No
Ask the patient to SANITIZE HANDS with alcohol-based hand sanitizer. If COUGH, RASH, or FEVER + TRAVEL, give a SIMPLE MASK	Implemented Implemented

<u>Question 2 – Travel Screening</u>: If the patient has traveled outside the country in the past 30 days or has been in contact with someone that has traveled in the past 30 days and is/was sick, upon clicking Yes the registrar will be prompted to notify the Triage RN to report travel/symptoms and to provide a mask if they have a fever and have traveled. The registrar will click Implemented once complete. If the patient has not traveled or been in touch with anyone that has traveled and is sick, select No.

Travel History			
Test, Admit		Age: 46 years	Gender: F
+ Add Row + Add Group	+ Add LDA 🐰 Value	es By 🔸 Create <u>N</u> ote	
✓ Patient Screening			
Do you have a fever, cough, or rash?	Tes No		
Ask the patient to SANITIZE HANDS with alcohol-based hand sanitizer. If COUGH, RASH, or FEVER + TRAVEL, give a SIMPLE MASK	Implemente	d	
<ul> <li>Travel Screening</li> </ul>			
Have you traveled outside the country in the past 30 days? OR Contact with someone that has traveled in the past 30 days and is/was sick?		No Unknown es to Fever + Cough OR Fever + Ra give patient a MASK if yes to Fever +	ish, OR Fever + Travel, notify triage RN • Travel
Notify Triage RN to report travel/symptoms	Line if the patien	le for known countries of outbreak: <u>CDC Tr</u> t visited any of the known countries of outl	ravel Notices. Contact NYC DOHMH Provider Access break that are reportable diseases: 1-866-692-3641
	For PPE and infe	ection control guidance for special pathoge	ens: Infectious Disease Dashboard
		Accept	Accept and New Cancel

**Next, the registrar will click Accept and complete the check-in or admission**. The registrar does NOT need to answer any additional questions. Those will be filled in by a clinician, if the patient answered Yes to the Travel Screening.

## NYC HEALTH+ HOSPITALS H<sub>2</sub>O

**Clinician:** When the clinician opens the visit, the Travel and Exposure Screening section is the first section on the Intake tab. The answers entered by the front desk staff are visible and the clinician will answer the remaining questions.

+ $+$ $-$	Intake O
Chart Review	Trave/Exposure         Consult Orders         Interpreter Use         Visit Info         Vitals         Gen Screening         Social Determinants         Care Everywhere         PHQ         GAD-7         SUD         Altergies         Verify Rx Benefits         Medications         History         Goals         Nursing Notes           MyChart Sign-up         SOGI         SOGI         SOGI         SOGI         SOGI         SOCI         SOCI
Care Everywh	Travel and Exposure Screening - Travel and Exposure Screening
Synopsis	Time taken. 1622 O 910/2019 (\$ Show: 2 Last Field Details 2 All Choices & All Choices & All Choices
of the second se	v Patient Screening  input base a fever, cough, or rash? No taken today
Problem List	Ask the patient to SANITIZE HANDS with alcohol-based hand sanitizer. If COUGH, MASH, or FEVER + TRAVEL, give a SIMPLE MASK
Pian	
Procedure N	Notify Trage RN to report report See CDC website for known countries of outbreak: <u>CDC Travel Notices</u> . Contact IVIC DOHMH Provider Access Line if the patient visited any of the known countries of outbreak that are <u>reportable diseases</u> 1-865-892-3541 For PPE and infection control guidance for special pathogens: <u>Infectious Disease Databased</u>
Wrap-Up	🙀 Lives in or traveled 🗅 🗋 Africa 🗋 Asia 🗋 Australia and Oceania 📄 Caribbean 📄 Central America 🖌 Europe 📄 North America 🗍 Middle East 📄 South America 🗋 South Asia
Education Communicati	European Countries visited in the last month Switzerland United KL. Other (C
	Image: Message     ✓ Close     X gancel       ↑ Previous     ↓ Next

If the patient reports having traveled to a country listed by the CDC as being the location of a recent outbreak, a best practice advisory displays when the Travel and Exposure Screening section is closed.

ntake											
Travel/Exposure Consult Order MyChart Sign-up SOGI	s Interpreter Use	Visit Info	Vitals Gen Screer	ing Social Determinants	Care Everywhere	PHQ	GAD-7	SUD	Allergies	Verify Rx Benefits	Medic
Travel and Exposure S	creening - Travel a	nd Exposure S	creening								
Time taken: 1622 9/	10/2019										
R Values By + Create Note											
<ul> <li>Patient Screening</li> </ul>											
Do you have a fever, [ cough, or rash?	Yes No	В	estPractice Advisory - Te	t, AmbscripttestPreferred							
cough, or rash.	No taken today		Travel Screen pos attending, infection	itive. Implement available isol prevention)	ation precautions and e	scalate clinio	cally per proto	col (e.g. char	rge/head RN,		
Ask the patient to SANITIZE HANDS	Implemented		A For PPF and	infection control guidance for	special pathogens: Infe	rtious Disea	se Dashboard	1			
with alcohol-based hand sanitizer. If COUGH, RASH, or			t i or i i c una		special participants. Inte		o Buonbour				
FEVER + TRAVEL, give a SIMPLE MASK			Acknowledge Re							_	
<ul> <li>Travel Screening</li> </ul>				escalation initiated Override							
3	Yes N	No UI	Enter Comment								
✓■ outside the country in the past 30 days? OR Contact with someone that has	No taken today If patient has yes to								✓ <u>A</u> ccept		
traveled in the past 30 days and is/was sick?	Remember to give p	atient a MASK if yes	to Fever + Travel								
Notify Triage RN to report	Implemented										
travel/cumetome	See CDC website for k	nown countries of outbre	eak: CDC Travel Notices. Co	ontact NYC DOHMH Provider Access	Line if the patient visited any	of the known c	ountries of outbro	eak that are repo	ortable diseases:	1-866-692-3641	



#### Scenario 2: ED Arrival, where registrar is a non-clinician

**Registration**, **non-clinician**: When a patient arrives to the ED, if a registrar (non-clinician) is the first point of contact, the registrar will arrive the patient as usual via the Check In button on the ED Manager or ED Trackboard. The Travel and Exposure Screening will display towards the top of the navigator.

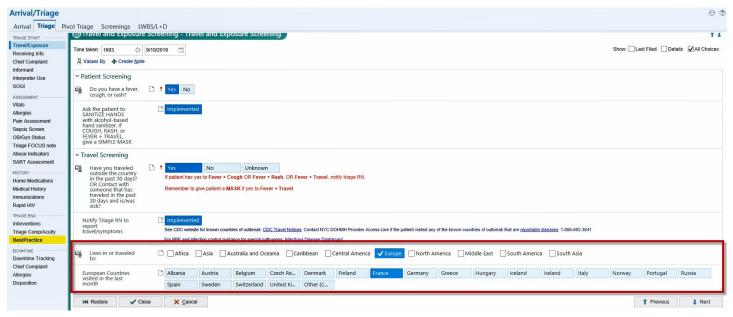
Patient Name: Tes DOB: 2/27/1973 Sex: Female Patient Age: 46 y.	EMPI: 90000451 Insurance: AETNA C Isolation: None H Bed: 2C-001 A Pref Language: Engl Infection: None A
+ $+$ $-$	🗄 Navigator 📓 Images 🗈 Questionnaires 🎬 References 🗄 SmartSets 🚔 Scans - 🌵 Dictations - 👬 Tx Team 🗏 Navigators - 🖶 Print AVS - 🕫 Request (
SnapShot	ITravel and Exposure Screening - Travel and Exposure Screening
Summary	
Chart Review	Time taken: 0937 O 9/11/2019
Care Everywh	🖁 Values By 🔹 Create Note
Results Revi	Yatient Screening
Problem List	扉 Do you have a fever, D Yes No
History	Couple, or rash?
Notes	<ul> <li>Travel Screening</li> </ul>
Demographics	Generation Generatio Generation Generation Generation Generation Generation Genera
Medications	outside the country in the past 30 days? If patient has yes to Fever + Cough OR Fever + Rash, OR Fever + Travel, notify triage RN
Allergies	OR Contact with someone that has Remember to give patient a MASK if yes to Fever + Travel
Orders	traveled in the past 30 days and is/was
Order Review	sick?
Immunizations	H4 Restore X Cancel
MAR	
Flowsheets	- Arrival Information /
Care Plan	Status: Expected
Discharge Wr	
Patient Event	📾 Care Everywhere Outside Records (View Only)
Forms	Epic Organizations with Information
ED Navigator	NYC Health and Hospital - POC
	Authorization Needed
	Before Care Everywhere information can be retrieved, the patient must provide authorization.

The registrar will ask the same Patient Screening and Travel Screening questions as seen in the outpatient and inpatient workflows described above. Again, the registrar (if non-clinician) does NOT need to answer any additional questions. Those will be filled in by a clinician, if the patient answered Yes to the Travel Screening.

ITravel and Exposure Screening - Travel and Exposure Screening	†∔
Time laken: 0937 O 9/11/2019	Show: Last Filed Details All Choices
R Values By 🕂 Create Note	
✓ Patient Screening	
Image: Second	
Ask the patient to SANITIZE HANDS in the patient to SANITIZE HANDS with alcohol-based hand sanitizer. If COUGH, NASH, or FEVER + TRAVEL, give a SIMMEE MASK	
Travel Screening	
Have you traveled       Image: Yes       No       Unknown         In the past 30 days?       If patient has yes to Fever + Cough OR Fever + Travel, notify triage RN         OR Contact with someone that has traveled in the past 30 days and is/was sick?       Remember to give patient a MASK if yes to Fever + Travel	
Notify Triage RN to report Travel/symptoms See CDC website for known countries of outbreak: CDC Travel Notices. Contact NYC DOHMH Provider Access Line if the patient visited any of the known countries of outbreak that are reportable diseases: 1-866-892-3641 For PPE and infection control guidance for special pathogens: Infectious Disease Dathboard	
🛱 Lives in or traveled 🗅 🗋 Africa 🗋 Asia 🗋 Australia and Oceania 🗋 Caribbean 🗋 Central America 🗍 Europe 🗌 North America 🗌 Middle East 🔄 South America 🗋 South Asia	_
HI Restore X Close X Cancel	↑ Previous ↓ Next

# NYC HEALTH+ HOSPITALS H02

**Clinician:** Once the ED Nurse is notified of the patient, the nurse then documents where the patient traveled to. If the patient has been to one of the countries that is currently having an infectious disease outbreak, a BPA will trigger to place the patient in isolation.



For PPE and infection control guidance for special pathogens: Infectious Disease Dashboard  cknowledge Reason  Precautions and escalation initiated  Override  Inter Comment	cknowledge Reason	I
Precautions and escalation initiated Override		
Enter Comment	Precautions and escalation initiated Override	
	Enter Comment	



#### Scenario 3: ED Arrival, where registrar is a clinician

**Clinician:** In cases where mini-reg/check-in is done by the nurses, nurses will have access to the travel/exposure screening after checking in the patient. From here, they will document the screening in its entirety.

Arrival/Triage	na Trine Council INDON D	• 0 🗆
40004	Travel and Exposure Screening  Patient Screening	Show: Last Fied _ Details _ All Choices
Arrival Doc CALL IN REFERRAL Call In	General De you have a fever, Cough, cross a fever a f	
	Have you traveled     Add the country     Add the country     Concords the country     Concords the country     Concords the parts     Sector with     Se	
	Nodly Triage RN to report report report report report report See CDC website for special pathogens: <u>the CDC Travel Holeses</u> Contact NYC DOM/IN Positor Access Line if the patient value of the torum counties of outbrank that are <u>reportable diseases</u> : 1-666-682-3641 Travel/symptoms Far PPE and initiation control pathogens: <u>the Control PPE and initiation</u>	
	Gig Lives in or traveled	1 Previous

#### **Inpatient Nurse**

An inpatient Nurse has Travel/Exposure section in the admission navigator through which they can see the responses documented by ED Clerk or ED Nurse. An inpatient nurse can also document new reading as needed.

• • •	Navigators			⊖ Ø	2
^	🔁 Admission 📃 Ti	ransfer 🟠 Discharge 🗧 Pre-op			
Results Review Demographics	SIGNED/HELD ORDERS	ITravel and Exposure Screening 💉		0	^
Work List	Specimen Collection Release Orders	+ New Reading		Flowsheets #	
	ORDERS Acknowledge Ord	Relief Coursing	09/10/19 1619		
MAR	Active Orders BestPractice	Patient Screening Do you have a fever, cough, or rash?	Yes !		
	OVERVIEW Care Everywhere	Ask the patient to SANITIZE HANDS with alcohol-based hand sanitizer. If COUGH, RASH, or FEVER + TRAVEL, give a SIMPLE MASK	Implemented		
Flowsheets	Interpreter Use Vital Signs Sepsis Screening	Travel Screening Have you traveled outside the country in the past 30 days? OR Contact with someone that has traveled in the past 30 days and is/was sick?	Yes 1		
Intake/Output	Allergies	Notify Triage RN to report travel/symptoms	Implemented		
:•	History	Lives in or traveled to:	Europe		
Notes	Travel/Exposure OB/Gvn Status	European Countries visited in the last month	France		
Education	Immun. History				
Care Plan	Immun. Assessment Filed Documents	🕫 OB/Gyn Status 🖋			
Orders	Directives Implants	Never Reviewed			
Isolations	Review PTA Meds	Immunization History		0	1
Blood Navigator	Patient Belongings ASSESSMENTS				
Charge Capture	Head to Toe	Immunizations		PHARMACY, JENNA	
ShiftAssessm Navigators	Fall Risk Braden Scale	Immunizations: (Not on File)			
Bedside Proce	Nutrition	·			
FYI	HIV Screening SOGI	♣ Jump to Immunization activity			
& More ►	Psychosocial Revi				~
NURSE G.	≅1:Patien	Call Back ■8 : **My Incomplete Notes ■5 : My Open Encounters ■2 •		4:1	19 PM



SIGNED/HELD ORDERS	(III) Travel and Exposure S	Screening - Travel and Exposure Screening
Signed/Held Orders		
pecimen Collection	Time taken: 1620 O 9.	Show: 🖉 Last Filed 🗋 Details 💟 All Choir
elease Orders	R Values By + Create Note	
RDERS	~ Patient Screening	
tive Orders		Yes No
estPractice	Do you have a fever, cough, or rash?	Yes lake hoday
ERVIEW		
ire Everywhere	Ask the patient to SANITIZE HANDS	C Implemented
erpreter Use al Signs	with alcohol-based hand sanitizer. If	Implemented taken today
psis Screening	COUGH, RASH, or FEVER + TRAVEL	
ergies	give a SIMPLE MASK	
tory vel/Exposure	✓ Travel Screening	
VGvn Status		Yes No Unknown
mun. History	outside the country	Yes No Unknown Yes taken today
nun. Assessment	in the past 30 days? OR Contact with	<ul> <li>Testaken today</li> <li>Tipalient has yes for Ever + Cough OR Fever + Travel, notify triage RN</li> </ul>
ed Documents rectives	someone that has traveled in the past	Remember to give patient a MASK if yes to Fever + Travel
plants	30 days and is/was sick?	
view PTA Meds	Martin Triane Billion	
tient Belongings	Notify Triage RN to report	Implemented Implemented Liken today
BESSMENTS ad to Toe	travel/symptoms	Impremented taken today See CCC vebsile for hown counties of outbreak: CDC Travet Notices. Contact NVC DOHMH Provider Access Line if the patient visited any of the known countries of outbreak that are reportable diseases: 1-866-592-3641
ad to Toe II Risk		For PPE and infection control guidance for special pathogens: Infectious Disease Dashboard
aden Scale	Lives in or traveled	🗅 🛛 Africa 🛛 Asia 🗋 Australia and Oceania 🗋 Caribbean 🗋 Central America 🗋 Europe 🗌 North America 🗍 Middle East 🗍 South America 📄 South Asia
trition / Screening	to:	Europe taken today
	European Countries	Albania Austria Belgium Czech Re Denmark Finland France Germany Greece Hungary Iceland Iralay Norway Portugal Russia
GI		indigation in the indigation indigation in the i
1000 C C C C C C C C C C C C C C C C C C	visited in the last month	Spain Sweden Switzerland United Ki Other (C

### Scenario 4: Welcome Kiosk

If a patient presents to a clinic that has a Welcome kiosk, the patient will be presented with 2 basic yes/no questions about travel and symptoms.

If they answer "no" for travel and "no" for symptoms, they will be able to proceed with check-in on the Welcome kiosk.

If they answer "yes" to traveling outside of the U.S. or answer "yes" to having symptoms (fever, cough, or rash), the Welcome kiosk will re-direct the patient to the front desk.