

## COVID Transfer Smartphrase

This tip sheet will show inpatient providers how to access a new COVID-19 specific SmartPhrase that is to standardize the transfer language, and give providers the ability to document whether the patient or patient representative has agreed or disagreed to the transfer.

### Try It Out:

1. Within the body of your note, begin typing “.COVIDTRANSFER”. The smart phrase window will appear as you begin typing.
2. From the smart phrase window, double click your selection to pull this into the text box.

My Note Tag Details

Type:  Service:  Date of Service:

Cosign Required

Summary:

★ **B** abc ↶ ? + Insert SmartText ↵ ↷ ↻ 👤

.covidtransfer 1

| Abbrev          | Expansion     |
|-----------------|---------------|
| ★ COVIDTRANSFER | COVIDtransfer |

2

Refresh (Ctrl+F11) Close (Esc)

3. The SmartPhrase below is pulled into the body of the note.

My Note Tag Details

Type:  Date of Service:

Cosign Required

Summary:

★ **B** abc ↶ ? + Insert SmartText ↵ ↷ ↻ 👤

Patient or representative has been informed that hospitalization is still required but that a safe transfer has been planned. Patient or representative has been informed that the current treatment plan will be continued at the receiving hospital. The patient has been offered contact information for the receiving team.

{TransferAgreeOrDisagree:31635}

- Press “F2”, on your keyboard, to highlight the SmartList in your note. Using your mouse, **left-click** to select one of the options and **right-click** to pull it into your note.

**My Note** Tag Details

Type:  ! Date of Service: 12/29/2020 1730

Cosign Required

Summary:  !

☆ B abc ↶ ↷ ? + Insert SmartText ↶ ↷ ↶ ↷ ↶ ↷ ↶ ↷

Patient or representative has been informed that hospitalization is still required but that a safe transfer has been planned. Patient or representative has been informed that the current treatment plan will be continued at the receiving hospital. The patient has been offered contact information for the receiving team.

TransferAgreeOrDisagree:31635

Patient or representative has agreed to transfer.

Patient or representative has not agreed to transfer but patient's care team has determined

Patient or representative has not agreed to transfer but patient's care team has determined transfer is safe, necessary for level loading and is therefore in compliance with Executive Order 202.79.

- Click the **Sign** button once the note is complete.