This guideline provides recommendations for cleaning and disinfecting Test and Trace Corps-Issued electronic devices and accessories.

Definitions:
+ Encased Devices: Electronic devices (tablets, phones) with a protective case.
+ Un-encased Devices: Electronic devices (tablets, phones) without a protective case.
+ Accessories: Chargers

Procedure:
1. Don gloves.
2. Inspect device. Ensure there is no visible soil (body fluid, dust, or organic matter). If present, use a wipe to remove all visible soil.
3. For encased devices and accessories, use a disinfectant wipe to disinfect the hard, non-porous surfaces. Do not use bleach.

   For un-encased devices or surfaces, use 70% isopropyl alcohol wipe to disinfect hard, non-porous surfaces such as the display, keyboard or other exterior surfaces. Don't use bleach.

   Note:
   + Avoid getting fluid or moisture into the speakers or charging port.
   + Consider placing a wipeable cover or screen protector on the device.
4. Surfaces must stay wet for the time required per product label.
5. Allow to air dry completely.
6. Dispose of wipes and gloves.
7. Perform hand hygiene.

References:

Adapted from the NYC Health + Hospitals “Maintaining Physical Distancing and Workplace Etiquette”.

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