

## Doximity App Tip Sheet for Care Teams and Non Licensed Providers



### Free HIPAA Secure App to Call Patients from Home

With Doximity's Dialer feature, physicians can call patients from their cell phone while displaying their office number on the patient's Caller ID.

In response to the COVID-19 pandemic, Doximity has opened up free Dialer access to any healthcare professional working with a physician on Doximity. Two steps to setup:

#### Step 1:

Sign up for a free Doximity account.

#### Step 2:

Join a [Physician's Care Team](#) (to verify your HCP status)

[Sign up](#)

Already a member? [Sign in](#)

# Care Teams for Doximity Dialer

Care Teams allow physicians to invite any healthcare professional to use the Dialer feature in the free Doximity app.

Care Team members will be able to make calls on Dialer in the Doximity app after creating their own Doximity account.

## Joining a Care Team

**For Nurses, Social Workers, or other medical professionals, do the following:**

1. Go to [https://www.doximity.com/care\\_team/](https://www.doximity.com/care_team/) (if you already have the Doximity app, UNINSTALL and start with the aforementioned link) 
2. Log in or register for your free Doximity account
3. Once through login/registration, you will land on the [Join a Care Team page](#).
4. Type in the first name and last name of the physician whose Care Team you'd like to join.
5. Tap Search.
6. Select the physician and click Join Care Team.
7. Can't find the physician you're looking for? You can only see U.S. practicing MDs/DOs who are registered for Doximity. If an MD/DO is interested in signing up for Doximity, send them to: [doximity.com](https://www.doximity.com)
- 8 Once you've joined a team, you'll see a confirmation message. You can download the Doximity app to use Dialer from here and follow the steps on [How to Setup Dialer](#)

If you see "Verify that you are a U.S. based clinician", please go through the steps to get verified. You must be verified to use Doximity's Dialer feature . [How to get verified](#).

**Complete Registration and Verify your Account:**

**Step 1.** Complete Registration by filling in all essential information. Click **Next**

* First Name	* Last Name
* Other Healthc... ▼	* Specialty... ▼

Office address & contact numbers

* Street Address	Suite
* Zip Code	* ▼
Office Phone	Ext
Office Fax	

**Next**

**Step 2.** Enter your Date of Birth and ZIP code then click **Submit**

**doximity**

Confirm      Verify      Complete

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**Verify you are a healthcare professional**

Enter your date of birth and home ZIP to verify you are a healthcare professional

* Birth Month ▼	Day ▼	Year ▼	<b>Submit</b>
* Home ZIP			

[Why do we ask for this information?](#)

Clinicians exchange secure messages and digital faxes on Doximity. Because this communication may contain sensitive patient information, we go to great lengths to comply with the requirements of HIPAA, including identity verification.

The information you provide is used in a one-time process to verify your identity. We use a third-party service to generate identity verification questions that only you can answer. We do not store your answers to these questions, only whether you answered correctly.

**Step 3.** Select the address that your work is associated with and click **Finish Verification**

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Confirm Verify Complete

Professional verification for [redacted]

Please answer the following questions to confirm your identity.

Which of these streets is associated with a place you've worked or resided at?

149TH

210TH

GRAND CONCOURSE

None of the above

Finish Verification

HIPAA Secure Communication Tools

**Step 4.** Enter your **NYC H+H** email and create a password for your profile

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Confirm Verify Complete

You're almost done!

Enter your email and create a password to access your Doximity profile.

[Email Input Field]

[Password Input Field] SHOW

Complete Registration

Keep me signed in on this device

By signing up for Doximity, you agree to the [Terms of Service](#) and the [Doximity Privacy Policy](#).

HIPAA Secure Communication Tools

**Step 5.** Search for your Care Team. Please use your **Clinic Medical Director** as your Care Team

Join a Physician's Care Team

Enter the name of the physician you work most closely with to join their Care Team.

Janine Knudsen Narrow by State Search

Results

Janine Knudsen, MD  
Internal Medicine • New York, NY

Cannot find a physician? Please make sure they have a Doximity account. They can create a free account [here](#)

**Step 6.** Enter your NYC H+H email address and click **Submit** then click **Confirm Account**

You've been added to Dr. Knudsen's Care Team! Please get verified in order to use dialer

s, news... Home Colleagues Messages

Verify that you are a U.S. based clinician.

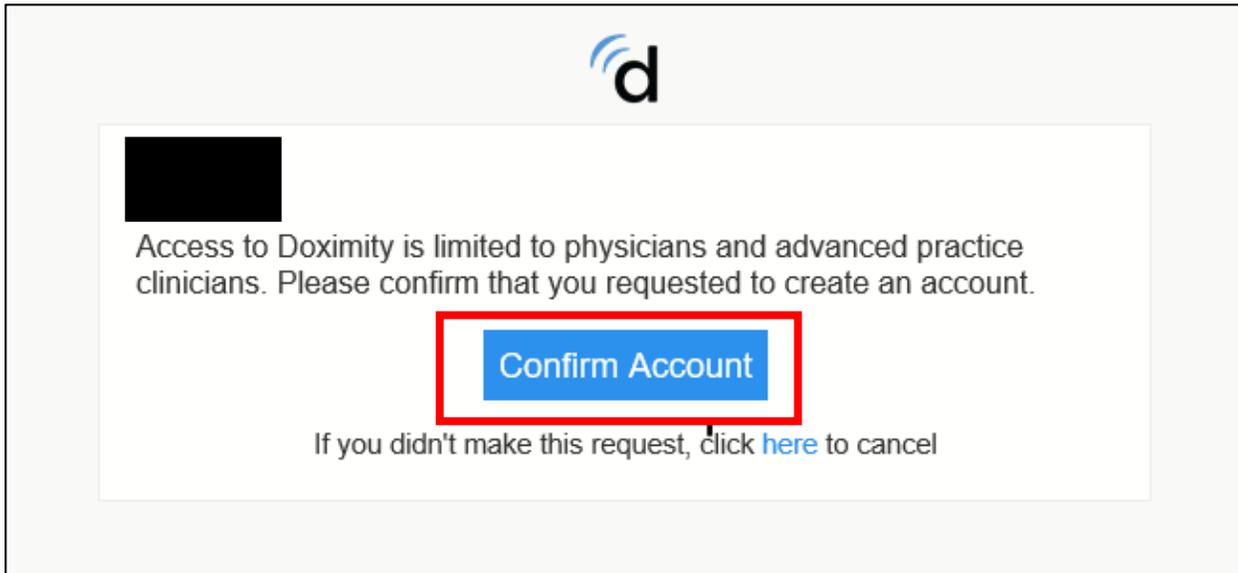
For full access to Doximity, choose one of the following methods to get verified. We'll update your status within 2 business days.

Professional Email Upload License/ID Fax License/ID

Please submit your professional email address so we can verify your account.  
You must have access to this email address to complete your verification.

Enter email address here Submit

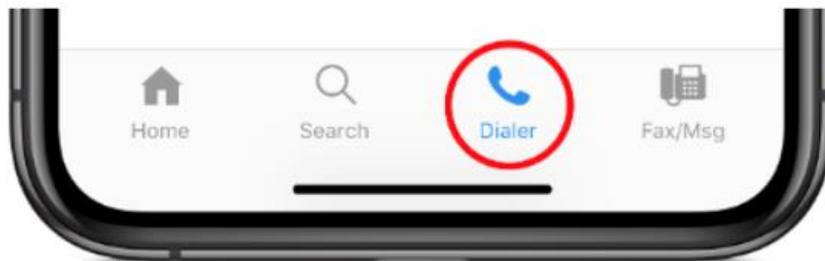
example: you@ucsf.edu, you@kp.org, you@memorialhealth.com



\*Doximity is no longer limited to physicians and advanced practice clinicians. Due to COVID-19 It is available to all health care workers

## To use Dialer in the Doximity app:

1. Once your account is verified, sign into the app and tap the **Dialer** icon near the bottom of your screen



2. Tap the blue **Link My Phone** button on the pop-up

Show your office line on  
patients' caller ID



Be in two places at once

Free and 15-second setup.  
Secure and private.  
Call patients without \*67.



Link My Phone

3. If you have an office number associated with your profile, you are all done with the set up. You will see a screen saying **You're In!** If you **do not** have an office number, it will ask you for one on the next screen. Enter your **Clinic Number as your Office Number**. This is what will show up on the patients caller ID
4. To place a call, dial your patient's phone number on the keypad and tap the green call button



For more information, please visit [https://www.doximity.com/care\\_team](https://www.doximity.com/care_team)