



Division of Human Resources  
Civil Service & Background Administration  
55 Water Street, 26<sup>th</sup> Floor  
New York, NY 10041

**TO:** Human Resources Directors

**FROM:** Lisa Hoffman, Director 

**DATE:** March 18, 2020

**SUBJECT:** **Certification Hiring Pools Scheduled for MARCH have been POSTPONED**

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Please note that in response to health concerns due to the widespread COVID-19 outbreak, the following Hiring Pools have been postponed, until further notice:

**Thursday, March 19, 2020**

- Maintenance Worker (OC)
- Motor Vehicle Operator (OC) Selective Cert – CDL

**Tuesday, March 24, 2020**

- Public Health Educator (OC) Selective Cert – HIV/WHI/FRP

**Thursday, March 26, 2020**

- Supervising Special Officer (PRO)  
(Candidates will be contacted by phone to determine interest and interviews will be conducted in list number order, either by phone or Skype, to fill 1 position at NYC H+H / Coler)

c: Yvette Villanueva  
Beth Slovit-Owens  
Jonathan Wangel  
Andrea Chilaka  
Chief Financial Officers