

POINT OF ENTRY SCREENING FOR COVID19



DOC ID HHCMPA262020

Effective Date: September 30, 2020

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|---|---|--|--|---|--|--------------------------------|--|----------------------|--|
| Purpose | To provide guidance for all clinical care sites including acute, and ambulatory clinics on point of entry screening for COVID19 for all personnel entering facility including but not limited to staff, visitors, contractors/vendors, patients. | | | | | | | | |
| Scope | NYC Health + Hospitals healthcare facilities | | | | | | | | |
| Process | <table><tr><td colspan="2">Point of Entry Screening for COVID19</td></tr><tr><td>I. Entrance to facility</td><td><ul style="list-style-type: none">• Designate, limit and monitor entrance(s) for visitors, patients, vendors, staff and all personnel entering the facility• Establish screening area at all entrances using NYC H+H Point of Entry Screening and Tracking Tool• Universal masking policy for all people entering the facility, regardless yes/no to screening questions</td></tr><tr><td>II. Screening</td><td>Screening Questionnaire: All persons entering the building must complete<ul style="list-style-type: none">• Exposure Screening: individual or household member testing positive for COVID-19 in the last 14 days• Symptom screening: cough, shortness of breath, rash, sore throat, diarrhea, chills, new loss of taste and smell or other flu like symptoms• Travel Screening: individual or household member traveled to an area with high levels of community transmission of COVID-19 in last 14 days<ul style="list-style-type: none">○ NYS Travel Advisories (domestic): https://coronavirus.health.ny.gov/covid-19-travel-advisory○ CDC Travel Advisory* (international): https://www.cdc.gov/coronavirus/2019-</td></tr></table> | | | Point of Entry Screening for COVID19 | | I. Entrance to facility | <ul style="list-style-type: none">• Designate, limit and monitor entrance(s) for visitors, patients, vendors, staff and all personnel entering the facility• Establish screening area at all entrances using NYC H+H Point of Entry Screening and Tracking Tool• Universal masking policy for all people entering the facility, regardless yes/no to screening questions | II. Screening | Screening Questionnaire: All persons entering the building must complete <ul style="list-style-type: none">• Exposure Screening: individual or household member testing positive for COVID-19 in the last 14 days• Symptom screening: cough, shortness of breath, rash, sore throat, diarrhea, chills, new loss of taste and smell or other flu like symptoms• Travel Screening: individual or household member traveled to an area with high levels of community transmission of COVID-19 in last 14 days<ul style="list-style-type: none">○ NYS Travel Advisories (domestic): https://coronavirus.health.ny.gov/covid-19-travel-advisory○ CDC Travel Advisory* (international): https://www.cdc.gov/coronavirus/2019- |
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[ncov/travelers/map-and-travel-notice.html](https://www.nyc.gov/travelers/map-and-travel-notice.html)

*High to moderate risk areas for point of entry screening

- Active **temperature screening** (>100F = positive for COVID-19 screening)

All personnel must undergo Exposure, Symptom, Temperature and Travel (ESTT) screening at the beginning of each shift.

YES to any question above:

- **Personnel** (including all employees, affiliates, consultants, candidates, volunteers, anyone with an H + H ID) should return home and should notify occupational health services (OHS) to arrange for further evaluation. Proof of a COVID-19 negative test is required to return to work
 - Personnel will not be allowed entrance to the facility
 - OHS will be notified
 - OHS will notify the Personnel's supervisor
 - OHS will follow-up directly with the Personnel
 - Covid-19 testing will be facilitated as per guidelines
 - Proof of a negative Covid-19 test, obtained after either personal exposure or travel exposure will be required to enter the facility.
 - Screening results are valid for 24 hours only
- **Visitors & Vendors/Contractors** should be restricted from entering the facility and recommended for COVID19 testing. Proof of a

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| | | <p>COVID-19 negative test is required to return to the facility</p> <ul style="list-style-type: none"> • Ambulatory Patients should be isolated in an examination room with the door closed and tested for COVID19 • For all waiting areas: Identify a separate, well-ventilated space that allows waiting patients to be separated by 6 or more feet, with easy access to respiratory hygiene supplies • Based on the level of transmission in the community, facilities will designate a separate area at the facility (e.g., an ancillary building or temporary structure) or nearby location as an evaluation area where persons with symptoms of COVID-19 can be evaluated <p>"NO" to all questions above: provide sticker of passing screening and allowed entry. Stickers are only good for 24 hours.</p> |
| | III. Data Collection | <p>Every facility will use NYC H+H Point of Entry Screening and Tracking Tool to monitor each individual entering facility for signs and symptoms of COVID-19 infection with exposure, temperature, symptoms and travel screening questionnaires.</p> <p>In the event that the electronic screening and tracking tool is not available, the screening information will be collected manually, for tracking and reporting purposes</p> |
| | IV. Operational Considerations | <p>Personnel:</p> <ul style="list-style-type: none"> • Designated screening personnel to provide 24 hours, 7 days a week point of entry screening • Screener PPE: facemask, eye protection • Upon entering the facility, each individual must be screened or show proof that they have been screened that day for those individuals who were |

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| | | <p>unable to utilize the electronic screening and tracking tool</p> <p>Supplies:</p> <ul style="list-style-type: none"> • Sticker given to each individual who has passed screening with date of screening. • Respiratory hygiene stations (tissue, masks, hand sanitizer) easily available and encourage use at all screening entry points • Infrared thermometer for active temperature screening <p>Physical Distancing:</p> <ul style="list-style-type: none"> • Place markers on the floor to maintain 6 ft distance while waiting for point of entry screening • Enforce universal facemask precaution • Place visual posters and reminders in multiple languages on respiratory etiquette, and maintaining physical distancing • Dedicate an area for individuals who screen positive for COVID19 for further evaluation |
| Definitions | Candidate | All applicants for employment and/or volunteer services |
| | Contractor/Vendor | Entity or individual who contracts with the System and who enters or may potentially enter the health care facility |
| | Healthcare Personnel (HCP) | HCP refers to all persons serving in healthcare settings including central office locations who have the potential for direct or indirect exposure to patients or infectious materials, including body substances; contaminated medical supplies, devices, and equipment; |

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| | | contaminated environmental surfaces; or contaminated air. |
| | Personnel | All NYC Health + Hospitals staff (including all staff assigned to MetroPlus Health Plan, Community Care, One City Health, Gotham Health and/or any other subsidiary of the System), and/or volunteers, candidates for employment and/or volunteer services, consultants, temporary agency, vendors, physicians, voluntary physicians and/or affiliate staff. Anyone with an H + H ID is "Personnel". Healthcare Personnel is a subset of "personnel" |
| | Student | Individual enrolled in a training program in which the System maintains a contractual relationship. These training programs include but are not limited to osteopathic medicine, pharmacy, nurse practitioner, physician assistant, nursing, ancillary or allied health care professional students. |
| | Visitor | A person temporarily visiting a health care facility. |
| | Volunteer | All individuals (including student volunteers) who provide volunteer services at the System and are managed by the Volunteer Office. |
| References | <p>Interim Infection Prevention and Control Recommendations for Healthcare Personnel During the Coronavirus Disease 2019 (COVID-19) Pandemic: https://www.cdc.gov/coronavirus/2019-ncov/hcp/infection-control-recommendations.html</p> <p>Centers for Medicare & Medicaid Services (CMS) Recommendations Re-opening Facilities to Provide Non-emergent Non-COVID-19 Healthcare: https://www.cms.gov/files/document/covid-recommendations-reopening-facilities-provide-non-emergent-care.pdf</p> <p>CMS Requirements to Screen Health Care Workers for COVID-19 Symptoms: https://www.gnyha.org/news/cms-requirements-to-screen-health-care-workers-for-covid-19-symptoms/</p> | |

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