

**GUIDANCE ON SCREENING AND SAFETY FOR CONTRACTED TRADES
STAFF AND VENDORS**



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Purpose	To provide guidance for contracted trade staff/vendors entering NYC Health + Hospitals clinical care sites.
Scope	NYC Health and Hospitals System
Process	<p>Point of Entry</p> <ul style="list-style-type: none"> • All contracted trade staff/vendors must provide appropriate identification at point of entry. • All contracted trade staff/vendors should have an appointment at the facility prior to arriving unannounced, as warranted. • All contracted trade staff/vendors to complete NYC H+H Point of Entry Screening prior to entry. Person will not be allowed entry if screened positive on Point of Entry Screening. • All contracted staff to enter at facility's designated point of entry. <p>Personal Protective Equipment</p> <ul style="list-style-type: none"> • Contracted staff must wear a surgical mask at all times, regardless of vaccination status. Surgical masks will be provided by facility if needed. • Contracted staff may be provided with additional personal protective equipment (PPE) as recommended by: <ul style="list-style-type: none"> ○ Work location ○ Scope of work ○ Based on specific transmission-based isolation precautions indicated by the isolation signage <p>Preventing Cross-Contamination</p> <ul style="list-style-type: none"> • Do not enter room or areas during an aerosolizing procedure. • Limit glove use in non-patient care areas. • Maintain appropriate distance from others, if possible. • Routinely perform hand hygiene.

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12/9/2021

Prepared by: _____ Title _____ Date _____

Approved by: *Machelle Allen* Title *SVP - CMO* Date *12/9/21*

Previous Versions of this Guidance

Signature	Title	Date
Machelle Allen	SVP/CMO	Version 1 – May 11, 2020
Machelle Allen	SVP/CMO	Version 2 – October 6, 2020
Machelle Allen	SVP/CMO	Version 3 – December 9, 2021