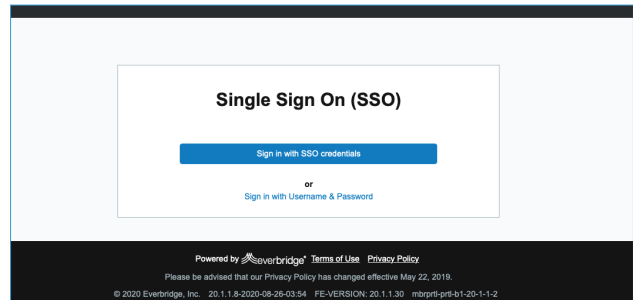


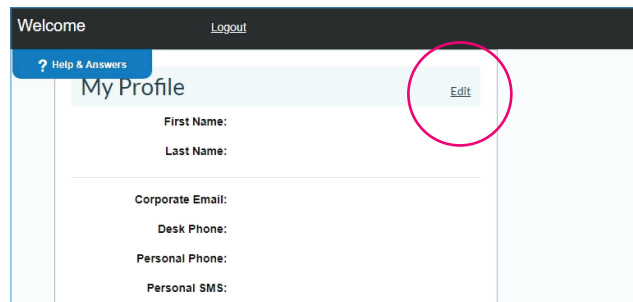
To ensure you receive important mass notifications from NYC Health + Hospitals, we encourage you to update your contact information with a personal cell phone number and email. Follow the steps below to update your information.

1 Go to the Everbridge Member Portal Page:
member.everbridge.net/index/337829242601606

2 Click the **Sign in with SSO Credentials** button.



3 Click **Edit** within the My Profile header.



4 Enter your personal mobile number, email, and work pager

★ **IMPORTANT NOTE:** To ensure you are able to receive emergency notifications by text message to your personal cell phone, enter your phone number under "Personal SMS".

5 When finished, click the **Save** button

If you have any questions, please call the Enterprise Service Desk at: 877-934-8442 or email: EnterpriseServiceDesk@nychhc.org