

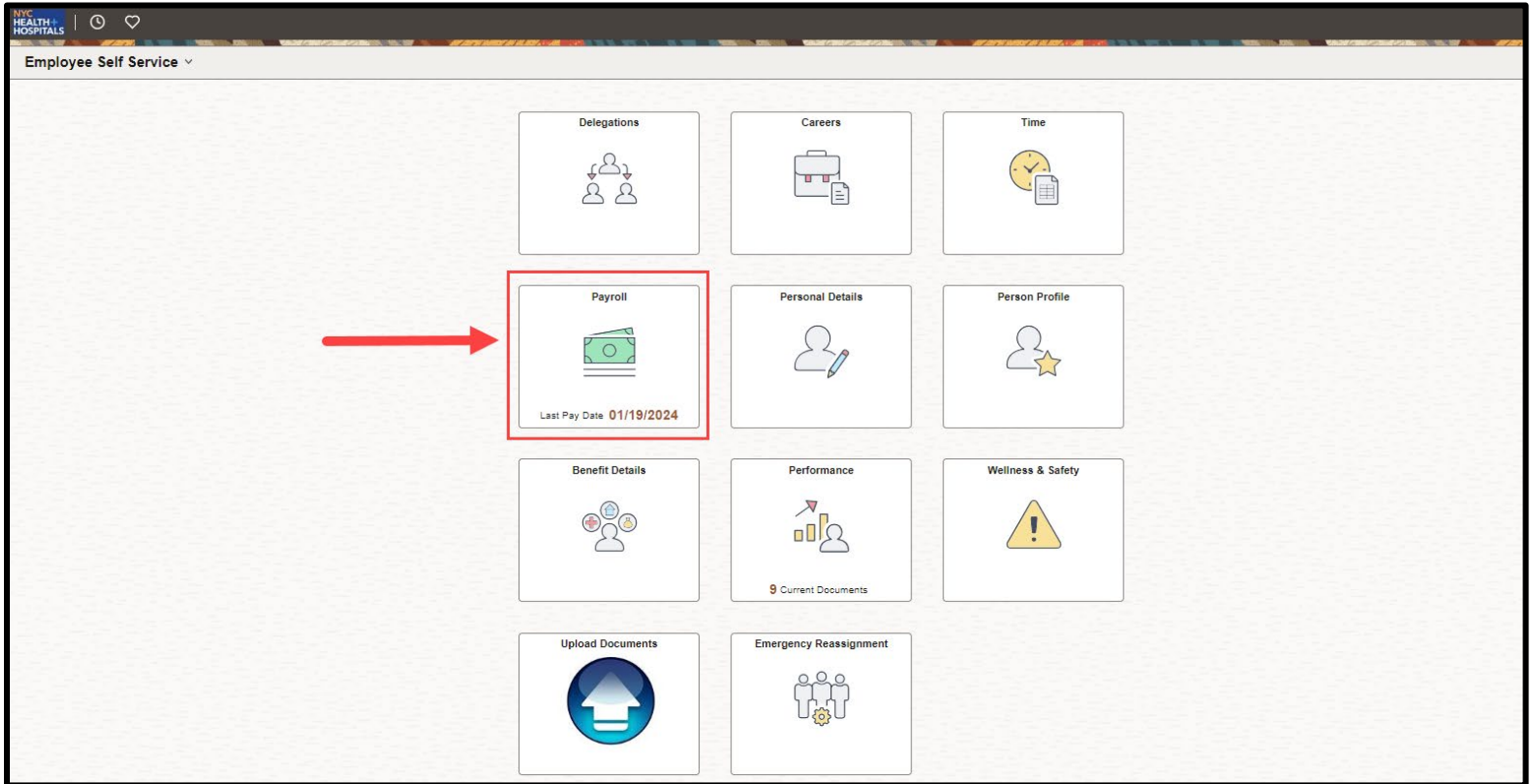
View Leave Balances and Unprocessed Timesheets

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How to View Leave Balances

1. After successfully logging into PeopleSoft HR, click on the **Payroll** tile.



2. Select the **View Leave Balances** option from the menu on the left to view your leave balances.

